NEW YORK ARTS PROGRAM

Smoking Policy
Smoking is prohibited inside the New York Arts Program residence. Students may smoke in the back yard.

The following are Fire Safety Policy violations:

**Arson:** Arson is knowingly setting fire to or burning property. The University holds zero tolerance for arson committed by students or their guests. Alleged acts of arson will be investigated and punished to the full extent of the law. Arson is a felony offense. Criminal penalties include prison and substantial fines.

**Tampering with Life Safety Equipment:** Tampering with life safety equipment is strictly prohibited. Life safety equipment includes fire alarm systems in the residential living units, fire alarm pull stations, fire extinguishers, and smoke detectors. Misuse of this equipment endangers lives, at worst, such as when repeated false alarms lull members of the campus community into a false sense of security; and inconveniences them, at best, such as when mass evacuations are required by a false alarm. False alarms also endanger the larger community by diverting the city's firefighting resources when they might be needed for an actual fire emergency elsewhere in the community.

The University views arson and tampering with fire safety equipment as some of the most serious violations in the Code of Conduct.

**Failure to Evacuate:** When an alarm sounds, all occupants must immediately vacate the building. Drills will be conducted periodically to ensure knowledge of evacuation procedures, and staff members will check rooms for compliance.

**Possessing and/or Using Flammable Materials:** This includes, but is not limited to candles (lit and unlit), incense, electric skillets, hot plates, fireworks, gasoline, paint thinners, and lamp oils. Please review the description on Electrical Appliances in the Residential Life Policies chapter of the Handbook.

**Possessing Halogen Products:** Halogen products (lights, etc.) are not permitted due to the fire hazard they pose.

**Dangerous Decorations:** Hallway or room lights are not to be covered at any times. No live trees. Only small artificial trees and small bulb light sets are permitted. No electrical wiring (light sets, extension cords, etc.) is to be placed on the exterior of the rooms (doors or windows).
**Destruction or Removal of Door Documents:** New York law requires all University residences to have a Fire and Safety document on the back of each door. These documents are to be in plain sight. Removal or destruction of a door document is a fire safety violation.

Students will be subject to charges of Failure to Comply for failing to comply with orders from University officials concerning fire safety concerns. Due to the risk of fire when using the following electrical appliances, students are prohibited from possessing and/or using them in residential facilities.

- Any electronics/electrical appliances not clearly marked as UL approved
- Any appliance with an exposed heating element or hot surface
- Air-conditioners
- Candles (including candle warmers/electric potpourri pots/scented oil burners)
- Coffeepots
- Corn poppers
- Electric frying pans/griddles/similar devices
- Extension cords (all types)
- George Foreman grills
- Halogen lamps
- Hot plates
- Hot water heaters
- Space heaters
- Sun lamps
- Toasters
- Toaster Ovens

<table>
<thead>
<tr>
<th>NEW YORK ARTS PROGRAM</th>
<th>FIRE ALARM MONITORING BY CENTRAL MONITOR COMPANY</th>
<th>FULL SPRINKLER SYSTEM</th>
<th>SMOKE DETECTORS</th>
<th>FIRE EXTINGUISHER DEVICES</th>
<th>EVACUATION PLANS/PLACARDS</th>
<th>NUMBER OF EVACUATION (FIRE) DRILLS EACH CALENDAR YEAR</th>
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<thead>
<tr>
<th>RESIDENTIAL BUILDING FIRE TYPE</th>
<th>TOTAL FIRES IN BUILDING</th>
<th>FIRE #</th>
<th>DATE REPORTED</th>
<th>DATE OF FIRE</th>
<th>TIME REPORTED</th>
<th>TIME OF FIRE</th>
<th>CAUSE OF FIRE</th>
<th># OF INJURIES THAT REQUIRED TREATMENT</th>
<th># OF DEATHS</th>
<th>VALUE OF PROPERTY DAMAGED BY FIRE</th>
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