This Financial Planning Guide will answer many of your questions about college-related finances. It includes information about fees, expenses, payment plans, and refund policies at Ohio Wesleyan University.

Dear Ohio Wesleyan Families,

Planning for the financial resources required during the upcoming year will help you anticipate expenses, pay fees on time, and eliminate unexpected strains on the family budget.

The University is aware that educational costs are a significant investment and can have an impact on family funds. Therefore, we have provided as much information as possible to help you understand your college expenses. We are pleased to answer any questions you may have about the information in this guide or University finances in general. Best of luck in your college career!
The total cost of a year’s education at Ohio Wesleyan depends largely on your personal choices.

However, certain fixed costs are contained in the General Fee. For 2020-2021, this fee includes:

- Tuition: $46,870
- Room (multiple occupancy): $6,726
- Board (Gold Plan)*: $5,970
- Student Activity Fee: $260
- Total: $59,826

*The actual cost of room and board (food) on campus varies from student to student, as several options are available. This figure represents the estimated cost for the average student and is used in determining financial aid awards.

In addition, books and supplies will cost approximately $1,300 and personal expenses approximately $1,700.

Ohio Wesleyan is committed to maintaining a general fee that ensures satisfactory living conditions and the highest quality educational programs. All charges for tuition, fees, room, and board are subject to change by action of the Board of Trustees.
Enrollment Deposit

All entering domestic students must pay a one-time, non-refundable enrollment deposit. For the 2020-2021 school year, the deposit was reduced from $400 to $200 for domestic students and from $450 to $250 for international students. All enrolling students must pay the deposit to ensure enrollment, housing, and, where applicable, financial aid.
Tuition: Since students at Ohio Wesleyan must earn a minimum of 34 units of credit to be awarded a degree, you are expected to maintain an average enrollment of at least 4.25 units of credit each semester. The basic full time tuition rate covers from 3.25 units of credit (the minimum for full-time status) to 5.50 units of credit (maximum). If you wish to enroll in extra units over 5.50, an overload tuition charge will be placed on your student account. This charge will be placed on the account at the time you enroll in the extra unit(s). The charge is calculated by multiplying the number of units in excess of 5.50 times the per-course fee, which is $5,240 for 2020-2021.

If you drop a course for which you were charged additional tuition, and this drop occurs within the normal add/drop period, the charge will be removed. After the add/drop period, this charge is subject to the normal tuition refund policy.

In addition, fees for any courses that carry extra charges, such as chemistry, fine arts, or physical education, will be placed on your account at the time you register for the course. The fee will be removed only if you drop the course by properly completing an add/drop form during the normal add/drop period (first six days of classes).

Student Activity Fee: A separate student activity fee of $260 per year ($130 per semester) is charged to all full-time students enrolled in on-campus courses. This fee is used to fund the activities of various OWU student organizations and student initiatives under the auspices of the student government, the Wesleyan Council on Student Affairs (WCSA). If you have questions about this fee, please call the Office of Student Involvement at the number listed on the last page of this guide.

Bachelor of Arts: Full-time students pay tuition and any appropriate special fees. Tuition for Music majors includes ½ unit of credit in applied music per semester.

Bachelor of Music: Tuition includes the amount of applied music credit per semester required by the specific B.M. degree program and credit in all music organizations in which the student participates. Applied music courses in excess of those required by the major may incur additional fees.
**Senior Citizens:** Delaware residents 65 or older may audit or enroll as special students in regular courses at no cost, providing space is available and the instructor permits. Participants in courses that have special fees will be charged these fees.

**Off-Campus Fees:** Students applying to study abroad pay an application fee. Students studying abroad or on a programmed internship also pay a per-semester administration fee. Each study abroad program may include other fees such as room and board in addition to full-time tuition. It is important to understand the total costs associated with the chosen program. Students working directly with an Ohio Wesleyan professor on an independent internship pay regular semester or per-course tuition, but no additional fees.

**Proficiency Examination Fee:** A fee of $30 per unit is charged for a proficiency examination that secures credit in a course without the usual participation in the course work. No refunds are made for failure to pass the examination. If you pass the proficiency examination, an additional fee of $60 per unit is charged for application of that credit to your record. Fees for proficiency examinations in fractional courses are charged on a proportional basis.

**Bachelor of Fine Arts:** Full-time students pay tuition plus a per-course studio fee of $75 per semester for ceramics, photography, sculpture, figure drawing, computer imaging, graphic design, metals, and printmaking.

**Part-time Students:** Non-matriculating students who are part-time non-degree candidates generally may register for up to three courses per semester in the Office of the Registrar. Such students will pay $5,240 per one-unit course, rather than full tuition, but general student services are not available to this group.

A maximum of 16 units may be taken as a part-time student. To qualify for a bachelor’s degree, you must enroll on a full-time basis unless you successfully petition for exemption through the Academic Status Committee. A part-time student who wishes to become a full-time student must complete an official application for admission at owu.edu/admissionapplication.

**Auditing Fee:** A non-matriculating student is charged a $60 fee for auditing a course. Informal auditing is not permitted.
Miscellaneous Charges: The following is a list of some of the miscellaneous charges that may be billed to your account:

- Special course fee
- Student teaching fee
- Health insurance
- Property and/or community damage, improper checkout
- Interim housing charges, early arrival fees
- Library fines
- Lost or damaged OWU Card
- Lost mail box key
- Music accompanist fee
- Airport shuttle service
- Returned checks (parent and student)
- Service charge for returned check ($30)
- Unpaid parking citations (add $5 service charge)
- Unpaid judicial fines

Other Fees: Fees beyond tuition are charged for private lessons in applied music, certain courses involving field trips or labs, courses using art supplies, and physical education activity courses. There is also a $200 fee for education majors participating in student teaching.

Special Service Charges: For certain special services, the following charges are made to your account:

- Late change in registration .............................................................. $40

- Special final examination, with a petition and approval to be obtained from the course instructor and the Registrar .............................................................. $40
**Room and Board:** Room and Board charges are divided in half and billed in equal amounts per semester. Room charges are:

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Annual Cost</th>
<th>Per Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Occupancy</td>
<td>$6,726</td>
<td>$3,363</td>
</tr>
<tr>
<td>Single Room</td>
<td>$8,490</td>
<td>$4,245</td>
</tr>
</tbody>
</table>

**Important Note:** Please note that in order for students to be allowed to move in to their rooms, all financial aid processes (completed verification paperwork if selected, federal entrance loan counseling, signing Master Promissory Notes) need to be completed as well as having a plan in place to address the student bill (payment in full by August 1, participation in a payment plan, etc.).

**Board (Meal Plans):** All students who live in a residence hall or a Small Living Unit (SLU) must participate in the University meal program.

The program offers three dining plans that provide flexibility to accommodate various eating habits. Each plan covers fixed costs and creates a balance on the meal card for additional “Dining Dollars” spending, which may include off-campus dining opportunities and access to an on-campus convenience store that offers additional foods, toiletries and sundries, and other select items.

Most meal plans include 24/7 unlimited access to Smith Dining Hall and unlimited daytime access to the Hamilton-Williams Campus Center Marketplace when classes are in session.

A student’s Off-Campus Dining Dollars varies per meal plan. These funds may be used at designed off-campus restaurants (voted on by students each spring). These dollars may not be used to purchase alcohol or to pay gratuities.

On-Campus Dining Dollars, which provide meal card access to the convenience store and designated on-campus eateries and coffee
bars, as well as 12 Day Guest Passes, are included with the Gold All-In and the Platinum Best Value meal plans. Families may select one of these three options for their student’s Board (annual costs shown):

<table>
<thead>
<tr>
<th>Plan</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLATINUM BEST VALUE</td>
<td>$6,520</td>
</tr>
<tr>
<td>GOLD ALL-IN</td>
<td>$5,970</td>
</tr>
<tr>
<td>SILVER SAVER</td>
<td>$5,190</td>
</tr>
<tr>
<td>Fraternity</td>
<td>$6,320</td>
</tr>
</tbody>
</table>

*Fraternity board plan does not include Anytime Dining, Dining Dollars, or Day Passes.

Unused Dining Dollars carry over from fall to spring, but are forfeited at the end of the spring semester. If students complete fall semester but do not return for spring semester, all remaining Dining Dollars are forfeited and students are not eligible for a refund of unused balances. Transfer of Dining Dollars between students is not allowed.

**Meal Program Exceptions**: Rare exceptions to the Board requirement will be considered for students with medical conditions or membership in religious organizations with strict dietary guidelines that cannot be accommodated by the University’s food service vendor. In such instances, a waiver from the meal plan may be sought.

To be considered for either exemption, appropriate documentation must be submitted by the student’s doctor or religious authority, as appropriate, and approval must come from Student Engagement and Success.

All new students are automatically placed on the Gold All-In meal plan. Changes to meal plans may be made in the Residential Life Office during the first two weeks of the semester.

During the summer, all new students will receive meal plan specifics and the opportunity to opt for a larger or smaller meal plan. Students may purchase additional Dining Dollars at any time.
**OWU Card:** The OWU Card is your ID card, which also includes a debit card program that can be used at the Campus Store or various eating establishments. The OWU Card is used in a manner similar to any other debit card. Once a deposit is made to the account, it can be used at the OWU Campus Store. We recommend that you deposit $600 to cover textbook and miscellaneous needs for one semester; however, you may deposit any amount you wish on the OWU Card. Your purchases are limited by the amount of funds in the account.

You or your parent may deposit funds for the OWU Card by mail, at the Student Account Office, or online. Deposits via major credit cards or debit cards may be made online at [https://get.cbord.com/owu](https://get.cbord.com/owu). Other card information can be found at [owu.edu/IDcard](http://owu.edu/IDcard).

All deposits will be available the next business day. (Friday deposits are available on Monday.) No cash withdrawals are permitted from the account, and you may not transfer or use the funds to pay other student account charges such as tuition.

Credits at the end of the year will automatically carry over to the next year. If you graduate or do not return to the University, the remaining balances will be applied first to your tuition account balance. Any remaining credit will be refunded to you.

If you have questions about your account balance or other concerns, please call the OWU Card Office at (740) 368-3451 during normal business hours.

**IMPORTANT NOTICE:** Graduation will not be completed nor will your transcript or diploma be issued if you have not fully met all financial obligations to the University. These obligations include, but are not limited to, payments on student loans and a fully paid student account.
Monthly Payment Option: Ohio Wesleyan has made arrangements with Nelnet Campus Commerce (formerly TMS) to provide a monthly payment plan option. For an enrollment fee of $50, a family can opt to pay its portion of tuition, room, and board over a 5-month payment period. No interest is accrued if on a Nelnet payment plan. Information on this monthly payment plan will be mailed in a separate package. For the Fall semester, payments are due on the 15th of the month, July through October. For the Spring semester, payments will be due on the 15th of the month, December through March. Payments can be made online with a credit card or electronic check. All balances not on a payment plan after August 1 are past due and will be assessed a monthly service fee of 1% of the balance.

If you need further information, visit the Nelnet website at campus.owu.edu or call the Nelnet team at the number found on the last page of this guide.
Regular Billing Schedule: Fall semester bills will be available approximately July 2, 2020, and spring semester bills will be available approximately November 17, 2020. Average amounts and due dates are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Tuition</th>
<th>Multiple Occupancy</th>
<th>Board (Plan B)</th>
<th>Fees</th>
<th>Semester Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2020</td>
<td>$23,435</td>
<td>$3,363</td>
<td>$2,985</td>
<td>$130</td>
<td>$29,913</td>
</tr>
<tr>
<td>Spring 2021</td>
<td>$23,435</td>
<td>$3,363</td>
<td>$2,985</td>
<td>$130</td>
<td>$29,913</td>
</tr>
<tr>
<td>Annual Total</td>
<td>$46,870</td>
<td>$6,726</td>
<td>$5,970</td>
<td>$260</td>
<td>$59,826</td>
</tr>
</tbody>
</table>

You are expected to pay, in full, tuition, room, and board prior to attending classes for the upcoming semester. Your account will be considered to be paid in full if either the semester charges are paid prior to the due date, a contract with our monthly payment plan provider has been signed meeting OWU guidelines, or an estimated payment net of any financial aid award (difference to be paid within 10 days of award receipt) is made. The University assesses a service charge of one percent per month on any balance not paid by the payment due date. Any student with an unpaid balance during the semester will have a “hold” placed on class registration for the following semester and will not be allowed to register until the balance is paid. No payments by the Add/Drop date (six class days into the semester) may result in the cancellation of your current registration.

OWU Campus Store: You may pay for purchases at the campus bookstore with cash, personal checks, the OWU Card, MasterCard, Visa, Discover, or AmEx.
If you withdraw, we will credit your account according to the guidelines that follow:

When a student withdraws, they need to complete a departure form. To determine the withdrawal date, the Registrar’s Office will use the date listed on the departure form. If you stop attending classes and fail to notify the University, a withdrawal date will be determined by sending an email to your instructors to determine the last date of attendance. We will refund any resulting credit balance, by check, within 45 days of withdrawal to your permanent address. For the purposes of this policy, a semester begins on the first day of classes and ends on the last day of final exams.

The refund formula measures the actual number of days you are enrolled during the semester. It is determined by dividing the number of calendar days enrolled by the number of calendar days in the semester, including weekends and holidays, but excluding any breaks longer than five days. For example, if there are 110 days in a semester and you withdraw on the 20th day of the semester, your charges and financial aid will be prorated to reflect that you have been enrolled for 18.2 percent of the semester (20/110).

If you withdraw during fall or spring semester, the refundable amount will be calculated by prorating the tuition, room and board charges, and financial aid credits according to the above formula for the first nine weeks (60 percent) of the semester. There are no refunds given under any circumstances of withdrawal or dismissal after the ninth week of a semester. Lab and special course fees will be refunded 100 percent through the normal drop/add period; there will be no refunds of lab and special course fees after that time. Bookstore charges, student health insurance, fines, and other miscellaneous charges are not prorated and are nonrefundable. Financial aid is prorated according to the same schedule for tuition, room, and board as noted above. All Ohio Wesleyan scholarships, grants, and Title IV aid will be handled according to the Title IV Refund policy.
State aid and other scholarships will be handled separately according to the policies of each granting entity.

If you receive Federal Title IV financial aid, refunds to those programs are required by federal law to be returned first, in the following order: Unsubsidized Federal Stafford Loan; Subsidized Federal Stafford Loan; Federal PLUS Loan; Federal Pell Grant; and Federal SEOG Grant. You are not eligible for a refund until all Federal Title IV programs and other scholarships are reimbursed in compliance with the U.S. Department of Education and/or other appropriate granting agency regulations. In addition, all outstanding balances with the University must be cleared before any refund would be issued to you or your parent(s).

Method of Instruction Policy: Some or all instruction for all or part of Academic Year 2020-2021 may be delivered remotely or in a hybrid format. Tuition and mandatory fees have been set regardless of the method of instruction and will not be modified or refunded in the event instruction occurs remotely or via a hybrid model for any part of the Academic Year. In the event Ohio Wesleyan University cancels in-progress courses because of a campus closure or institution-wide transition to remote instruction and such cancellation results in a change in a student’s enrollment status, Ohio Wesleyan University may, at its discretion, refund a portion of the students tuition and/or course-specific fees (such as lab fees).
Refund Insurance: An independently sponsored insurance program called the Tuition Refund Plan is available to complement OWU’s refund policy. We strongly urge you to consider this plan if you are concerned about receiving no refund after the ninth week of classes. You can view this plan at: www.GradGuard.com/tuition/owu.

Disciplinary Withdrawals: Students leaving the University for disciplinary reasons receive refunds only to the extent prescribed by federal refund policies.

Note: Every effort has been made to ensure the accuracy of the information presented in this guide. However, all courses, course descriptions, materials, schedules, sequences of courses in programs, instructor designations, curricular degree requirements, methods of instruction, locations of instruction, and fees described herein are subject to change or elimination without notice. Students should consult the appropriate department for current information, as well as for any special or temporary rules or requirements imposed by the department.

Payments, Questions, or Requests
For clarification of charges or refund policy questions may be addressed to:

Student Accounts Office
Ohio Wesleyan University
61 South Sandusky Street, Delaware, Ohio 43015
Email: bursar@owu.edu

CONTACT INFORMATION

Bursar’s Office
bursar@owu.edu
(740) 368-3369

Financial Aid Office
financialaid@owu.edu
(740) 368-3050

Registrar’s Office
registrar@owu.edu
(740) 368-3200

Residential Life Office
reslife@owu.edu
(740) 368-3175

OWU Card Office
(740) 368-3451

Office of Student Involvement
involveu@owu.edu
(740) 368-3185

Nelnet Campus Commerce
(formerly TMS)
(800) 335-6902
Stay in touch at owu.edu/parents