Dear Ohio Wesleyan Families,

Planning for the financial resources required during the upcoming year will help you anticipate expenses, pay fees on time, and eliminate unexpected strains on the family budget.

The University is aware that educational costs are a significant investment and can have an impact on family funds. Therefore, we have provided as much information as possible to help you understand your college expenses. We will be pleased to answer any questions you may have about the information in this guide or University finances in general. Best of luck in your college career!
The total cost of a year’s education at Ohio Wesleyan depends largely on your personal lifestyle.

However, certain fixed costs are contained in what is called the General Fee. For 2017-2018, this fee includes:

- Tuition: $44,430
- Room (Tier 2): $6,450
- Board (Plan B)*: $5,500
- Student Activity Fee: $260
- Total: $56,640

*The actual cost of board (food) on campus varies from student to student, as several board plans are available. This figure represents the estimated cost for the average student and is used in determining financial aid awards.

In addition, books and supplies will cost approximately $1,300 and personal expenses approximately $1,700.

Ohio Wesleyan is committed to maintaining a general fee that ensures satisfactory living conditions and the highest quality educational programs. All charges for tuition, fees, room, and board are subject to change by action of the Board of Trustees.
Deposits

**Application Fee:** There currently is no fee to apply to Ohio Wesleyan.

**Enrollment Deposit:** All entering domestic students must make a one-time enrollment deposit of $400 ($450 for international students.) All current students must maintain the deposit to ensure enrollment, housing, and, where applicable, financial aid.

When you graduate or withdraw from Ohio Wesleyan, in accordance with procedures established by the Office of the Registrar, $300 of your initial enrollment deposit will be credited to your student account. Any resulting credit balance will be refunded. If your withdrawal from the University is not completed in accordance with established procedures, you forfeit your enrollment deposit.
Fees

Tuition: Since students at Ohio Wesleyan must earn a minimum of 34 units of credit to be awarded a degree, we expect that you will maintain an average enrollment of at least 4.25 units of credit each semester. The basic tuition covers from 3.25 units of credit (the minimum for full-time status) to 5.50 units of credit. If you wish to enroll in extra units, an additional tuition charge will be placed on your account for courses in excess of 5.50 units; this charge will be placed on the account at the time you enroll in the extra unit(s). The charge is calculated by multiplying the number of units in excess of 5.50 times the per-course fee, which is $4,820 for 2017-2018.

If you drop a course for which you were charged additional tuition, and this drop occurs within the normal add/drop period, the charge will be removed. If the course remains a part of your enrollment for the semester, even if you withdraw or a petition to drop late is approved, the charge will remain on your bill.

In addition, fees for any courses that carry extra charges, such as chemistry, fine arts, or physical education, will be placed on your account at the time you register for the course. The fee will be removed only if you drop the course by properly completing an add/drop form during the normal add/drop period.

Student Activity Fee: A separate student activity fee of $260 per year ($130 per semester) is charged to all full-time students enrolled in on-campus courses. Part-time students are charged $120 per semester. This fee is used to fund the activities of various OWU student organizations and student initiatives under the auspices of the student government, the Wesleyan Council on Student Affairs (WCSA). If you have questions about this fee, please call the Office of Student Involvement at the number listed in the back of this guide.

Bachelor of Arts: Full-time students pay tuition and any appropriate special fees. (Tuition for B.A. Music majors includes ½ unit of credit in applied music per semester.)

Bachelor of Music: Tuition includes the amount of applied music credit per semester required by the specific B.M. degree program and credit in all music organizations in which the student participates. Applied music courses in excess of those required by the major may incur additional fees.
**Senior Citizens:** Delaware residents 65 or older may audit or enroll as special students in regular courses at no cost, providing space is available and the instructor permits. Participants in courses that have special fees must pay the special fee.

**Off-Campus Fees:** Students applying to study abroad pay an application fee. Students studying abroad or on a programmed apprenticeship also pay a per-semester administration fee. Students working directly with an Ohio Wesleyan professor on an independent apprenticeship pay regular semester or per-course tuition, but no additional fees.

**Proficiency Examination Fee:** A fee of $30 per unit is charged for a proficiency examination that secures credit in a course without the usual participation in the course work. No refunds are made for failure to pass the examination. If you pass the proficiency examination, an additional fee of $60 per unit is charged for application of that credit to your record. Fees for proficiency examinations in fractional courses are charged on a proportional basis.

**Bachelor of Fine Arts:** Full-time students pay tuition plus a per-course studio fee of $75 per semester for ceramics, photography, sculpture, figure drawing, computer imaging, graphic design, metals, and printmaking.

**Special Students:** Non-matriculating students who are part-time non-degree candidates generally may register for up to three courses per semester in the Office of the Registrar. Such students will pay $4,820 per one-unit course, rather than full tuition, but they are not entitled to general student services.

A maximum of 16 units may be taken as a special student. To qualify for a bachelor’s degree, you must enroll on a full-time basis unless you successfully petition for exemption through the Academic Status Committee. A special student who wishes to become a full-time student must complete an admission application in the Office of Admission.

**Auditing Fee:** A non-matriculating student is charged a $60 fee for auditing a course. Informal auditing is not permitted.
**Miscellaneous Charges:** The following is a list of some of the miscellaneous charges that may be automatically billed to your account:

- Special course fee
- Student teaching fee
- Food point purchases
- Health insurance*
- Property and/or community damage, improper checkout
- Interim housing charges, early arrival fees
- Library fines
- Lost or damaged OWU Card
- Lost mail box key
- Music accompanist fee
- Parking permits
- Airport shuttle service
- Returned checks (parent and student)
- Service charge for returned check ($30)
- Unpaid parking citations (add $5 service charge)
- Unpaid judicial fines

*IMPORTANT:* To ensure that all students maintain health insurance, this charge is automatically billed to your account. To waive coverage, you must complete an online waiver by August 28, 2017, at studentplanscenter.com

**Special Fees:** Fees beyond tuition are charged for private lessons in applied music, certain courses involving field trips or labs, courses using art supplies, and physical education activity courses. There is also a $200 fee for education majors participating in student teaching.

**Special Service Charges:** For certain special services, the following charges are made to your account:

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Late change in registration</td>
<td>$40</td>
</tr>
<tr>
<td>Special final examination, with a petition and approval to be obtained from the course instructor and the Registrar</td>
<td>$40</td>
</tr>
</tbody>
</table>
Room and Board: The minimum charges for University residence halls for 2017-2018 total $10,350. This figure includes a Tier 1 room ($5,570) and the minimum meal plan ($4,780). For a Tier 2 room, the charge is $6,450. The charge for a Tier 3 room is $7,560. These charges are divided in half and billed in equal amounts per semester.

Residents of fraternity houses pay a room fee of $6,450 and a fraternity board fee of $5,820.

Renovated rooms located at Stuyvesant Hall, 4 Williams Drive, 23 and 35 Williams Drive, 123 Oak Hill Avenue, 81 Oak Hill Avenue, and 94, 110, and 118 Rowland Avenue are billing at the following rates: Tier 1 is $6,130, Tier 2 is $7,090, and Tier 3 is $8,310.

All students who live in the residence halls and Small Living Units must participate in the University meal plan. Rare exceptions will be considered only for those students with medical conditions or membership in religious organizations with strict dietary guidelines that cannot be accommodated by the University’s food service vendor. In such instances, a waiver from the meal plan may be sought. In the event of a medical exemption, appropriate documentation must be submitted by the student’s doctor and approval must come from a team of three people: the Director of Student Health Services, Director of Residential Life, and Food Service Director.

For a religious exemption, appropriate documentation must be submitted by the student’s religious authority, and approval must come from a team of three people: the University Chaplain, Director of Residential Life, and Food Service Director.

The process for seeking an exemption from the University meal plans, under one of these two exceptions, begins with a meeting with the Director of Residential Life. No other exemptions from meal plans are available.

The University meal plan provides maximum flexibility to accommodate different eating habits. The dollar amount chosen covers fixed costs, and then creates a balance on the meal card (Purchasing Power). Dining hall personnel use computer terminals to deduct the cost of each meal purchased from the meal card. Families may select one of three options for Board purposes:
Plan A ... KNIGHT (hearty eaters) .................................................. $6,010
Plan B ... BISHOP (average eaters) .............................................. $5,500
Plan C ... SQUIRE (lighter eaters) ............................................... $4,780
Fraternity Board Fee ................................................................. $5,820

All new students are automatically placed on the Bishop Meal Plan. Changes to meal plans may be made in the Residential Life Office through the first 2 weeks of the semester.

During the summer, the Office of Dining Services mails a brochure to all new students with meal plan specifics and a form if the student wishes to opt for a larger or smaller meal plan. Unused point balances carry over from fall to spring, but are forfeited at the end of the spring semester and do not carry over to the following academic year. If you complete fall semester but do not return for spring semester, you forfeit all remaining points and are not eligible for a refund of any unused balances. The University allows students on one of the three Board plans (Knight, Bishop, or Squire) to transfer points to students also on one of these plans. Transfer of points to students not on a Board plan (which includes students eating at a fraternity) is prohibited. You may purchase additional food points at any time.
**OWU Card:** The OWU Card is your ID card, which also includes a debit card program. A deposit to the account must be made before you may use the funds. Any deposit made is not available for cash withdrawal, but is returned to you when you leave the University, using the guidelines in the following paragraph. The OWU Card is used in a manner similar to any other debit card and may be used at the OWU Bookstore only. Your purchases are limited by the amount of funds in the account.

You or your parent may deposit funds for the OWU Card by mail, at the Student Account Office, or online. Deposits may be made by check, money order, or cash through the Student Account Office, Monday through Friday. Deposits via major credit cards or debit cards may be made online at owu.edu. Follow the “Pay My Bill” link on the current student page.

All deposits will be available the next business day. (Friday deposits are available on Monday.) No cash withdrawals are permitted from the account, and you may not transfer or use the funds to pay other student account charges such as tuition.

Credits at the end of the year will automatically carry over to the next year. If you graduate or do not return to the University, the remaining balances will be applied first to your tuition account balance. Any remaining credit will be refunded to you.

We recommend that you deposit $600 to cover textbook and miscellaneous needs for one semester; however, you may deposit any amount you wish onto the OWU Card. If you have questions about your account balance or other concerns, please call the OWU Card Office at the number in the back of this guide during normal business hours.

**IMPORTANT NOTICE:** Graduation will not be permitted nor will your transcript or diploma be issued if you have not fully met all obligations to the University. These obligations include, but are not limited to, financial obligations (among them payments on student loans) and, in the case of graduation, fulfillment of all degree requirements.
Discounts for Advance Payment: Ohio Wesleyan offers a discount for advance payment of the entire year's tuition, room, and board in a single payment by June 1, 2017. For the 2017-2018 year, the discount is $600, and the total advance payment due by June 1, 2017, is $56,040. The amount and due date vary from year to year.

Monthly Payment Option: Ohio Wesleyan has made arrangements with Tuition Management Systems (TMS) to provide a monthly payment plan option. For an enrollment fee of $40, a family can opt to pay its portion of tuition, room, and board over a 5-month payment period; no interest payment is required. Information on this monthly payment plan will be mailed in a separate package. If you need further information, visit the TMS website at www.afford.com or call the company at the number found at the back of this guide.
**Regular Billing Schedule:** Fall semester bills will be available approximately July 10, 2017, and spring semester bills will be available approximately November 17, 2017. Average amounts and due dates are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Tuition</th>
<th>Room (Tier 2)</th>
<th>Board (Plan B)</th>
<th>Fees</th>
<th>Semester Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall 2017 (Due 8/15/17)</strong></td>
<td>$22,215</td>
<td>$3,225</td>
<td>$2,750</td>
<td>$130</td>
<td>$28,320</td>
</tr>
<tr>
<td><strong>Spring 2018 (Due 12/15/17)</strong></td>
<td>$22,215</td>
<td>$3,225</td>
<td>$2,750</td>
<td>$130</td>
<td>$28,320</td>
</tr>
<tr>
<td><strong>Annual Total</strong></td>
<td>$44,430</td>
<td>$6,450</td>
<td>$5,500</td>
<td>$260</td>
<td>56,640</td>
</tr>
</tbody>
</table>

You are expected to pay, in full, tuition, room, and board prior to attending classes for the upcoming semester. Your account will be considered to be paid in full if either a full-year advance payment is made, the semester charges are paid prior to the due date, a contract with a monthly payment plan provider has been signed meeting OWU guidelines, or an estimated payment net of any financial aid award (difference to be paid within 10 days of award receipt) is made. The University assesses a service charge of 1 percent per month on any balance not paid by the payment due date. Any student with an unpaid balance during the semester will have a “hold” placed on class registration for the following semester and will not be allowed to register until the balance is paid.

**Bookstore:** You may pay for purchases at the bookstore with cash, personal checks, the OWU Card, MasterCard, Visa, Discover, or AmEx.
WITHDRAWALS AND REFUNDS

If you withdraw, we will credit your account according to the guidelines that follow.

The percentages relate to charges for fall or spring withdrawal. We will refund any resulting credit balance, by check, within 45 days of withdrawal. For the purposes of this policy, a semester begins on the first day of classes and ends on the last day of final exams.

If you stop attending classes and fail to notify the University, a withdraw date will need to be determined to calculate a refund. To determine the withdraw date, the Registrar’s Office will use the date listed on the departure form, or an email will be sent to your instructors to determine the last date of attendance.

The refund formula measures the actual number of days you are enrolled during the semester. It is determined by dividing the number of days enrolled by the number of calendar days in the semester, including weekends and holidays, but excluding any breaks longer than five days. For example, if there are 110 days in a semester and you withdraw on the 20th day of the semester, your charges and financial aid will be prorated to reflect that you have been enrolled for 18.2 percent of the semester (20/110).

If you withdraw during fall or spring semester, the refundable amount will be calculated by prorating the tuition, room and board charges, and financial aid credits on a daily basis including weekends, but excluding any school breaks of five or more consecutive days, for the first nine weeks (60 percent) of the semester. There are no refunds given for tuition, room, or board under any circumstances of withdrawal or dismissal after the ninth week of a semester. Lab and special course fees will be refunded 100 percent through the normal drop/add period; there will be no refunds of lab and special course fees after that time. Bookstore charges, student health insurance, fines, and other miscellaneous charges or personal costs are not prorated and are nonrefundable. Financial aid is prorated according
to the same schedule for tuition, room, and board as noted above. All Ohio Wesleyan scholarships, grants, and Title IV aid will be handled according to this same policy. State aid and other scholarships will be handled separately according to the policies of each granting entity.

If you receive Federal Title IV financial aid, refunds to those programs are required by federal law to be returned first, in the following order: Unsubsidized Federal Stafford Loan; Subsidized Federal Stafford Loan; Federal Perkins Loan; Federal PLUS Loan; Federal Pell Grant; Federal SEOG; and Federal Grant. You are not eligible for a refund until all Federal Title IV programs and other scholarships are reimbursed under Department of Education or other appropriate granting agency regulations. In addition, all outstanding balances with the University must be cleared before any refund would be issued to you or your parent(s).

Refund Insurance: An independently sponsored insurance program called the Tuition Refund Plan is available to complement OWU’s refund policy. We strongly urge you to consider this plan if you are concerned about receiving no refund after the ninth week of classes.

Enrollment Deposit: Upon graduation, $300 of the enrollment deposit is applied to your student account and refunded if there are no outstanding charges. ($100 of the enrollment deposit is never refundable, as it supports the orientation program.) The enrollment deposit is nonrefundable if a student does not enroll. For enrolled students (other than new students) who withdraw prior to the start of the next semester, refunds are made according to the following notification deadlines:

<table>
<thead>
<tr>
<th>Semester</th>
<th>$300</th>
<th>$200</th>
<th>$100</th>
<th>None</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>July 1</td>
<td>July 15</td>
<td>Aug. 1</td>
<td>After Aug. 1</td>
</tr>
<tr>
<td>Spring</td>
<td>Dec. 1</td>
<td>Dec. 15</td>
<td>Jan. 1</td>
<td>After Jan. 1</td>
</tr>
</tbody>
</table>

If you leave during the semester, you are considered a late withdrawal for that semester, and your enrollment deposit will be forfeited unless you plan to return to Ohio Wesleyan within one academic year. The University will hold your deposit if you take a leave of absence. If you do not return to full-time enrollment within one academic year after taking the leave, you forfeit the deposit.
Disciplinary Withdrawals: Students leaving the University for disciplinary reasons receive refunds only to the extent prescribed by federal refund policies.

Student Health Insurance: If you participate in the University's health insurance program, you are covered for one calendar year, even if you are no longer enrolled in the University. No prorated refunds are available under this plan. No refunds are given if we do not receive your waiver online by August 28, 2017. Families will receive a credit for the health insurance charge on the student account if the University has received the online waiver. Otherwise, insurance coverage will remain in effect for the year.

Questions or Requests for clarification of charges or refund policy may be addressed to:

Student Accounts Office
Ohio Wesleyan University
61 South Sandusky Street, Delaware, Ohio 43015
Phone: (740) 368-3362 | (740) 368-3369
Fax: (740) 368-3373 | Email: owstuact@owu.edu

Student Accounts Office .......................... (740) 368-3362
.................................................. (740) 368-3369

Office of Financial Aid ............................ (740) 368-3050

Office of the Registrar ............................ (740) 368-3200

Residential Life Office ........................... (740) 368-3175

OWU Card Office ................................. (740) 368-3451

Office of Student Involvement .................. (740) 368-3185

Monthly Payment Plan
Tuition Management Systems ............. 1 (800) 335-6902

Student Health Insurance
Wells Fargo ................................. 1 (800) 228-6768
Stay in touch at www.owu.edu/parents