



Greek Standards of Excellence

Ohio Wesleyan University

2018-2019

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Greek Standards of Excellence

Ohio Wesleyan University (OWU)

Greek organizations provide a unique balance of opportunities in leadership, service and philanthropy, academics, and social activities. The Standards of Excellence program was designed to encourage such opportunities for the overall improvement of individual chapters, and to advance the Greek community at OWU. We believe that in order for these standards to have an impact, chapters must value the timeliness and quality of completion for each task.

Each year, each organization will be evaluated and recognized based upon points received per task. Based upon points received, Greek organizations will better be able to recognize areas in which they are excelling and areas in which they can continue to improve. There are 560 points possible broken down into 5 categories of standards: **Academic, Chapter Management, Leadership and Development, Membership and Recruitment, and Service and Philanthropy.**

Your chapter will be recognized in one of these four categories based upon points received:

Gold Chapter: 560-504 (100-90% of points possible)

Silver Chapter: 503-448 (89-80% of points possible)

Bronze Chapter: 447-392 (79-70% of point possible)

Chapter needs improvement: 391 and below (less than 69% of points possible)

The Standards of Excellence program is directly connected to several of the Order of Omega's Annual Greek Awards, specifically including: Chapter Excellence Award, Chapter Involvement Award, Chapter Philanthropy Award, and Chapter Community Service Award.

This packet outlines, in detail, the requirements and expectations for the Greek Standards of Excellence program. It was created for the use of chapters to manage the completion of required tasks. This packet is subject to change by the Office of Fraternity and Sorority Life (OFSL). It is highly recommended that the responsibilities outlined in the packet should be delegated among chapter leadership.

Any questions and concerns regarding this program should be directed to the OFSL by e-mailing GreekExcellence@owu.edu.

Chapter Checklist for: _____
Fall Semester Deadlines

Week 4 Deadlines:

September 14, 2018 (11:59 p.m.)

Complete	Score	Item
	___/10	Officer Roster is submitted with contact information and e-mailed to GreekExcellence@owu.edu (p. 9)
	___/10	Projected Calendar of events is completed and e-mailed to GreekExcellence@owu.edu (p. 10)
	___/15	A copy of the chapter's New Member Program & calendar are submitted to GreekExcellence@owu.edu (p. 11)
	___/10	Roster is updated on OrgSync (p. 9)
	___/10	Academic Action Plan on OrgSync (p. 8)
	___/15	Anti-Hazing Policy Compliance form for active members is completed and turned in to the OFSL (p. 10)
	___/5	President has completed First Meeting with Director of Clubs and Fraternity & Sorority Life (p. 10) Meeting date and time: _____

Last Week of Classes:

December 7, 2018 (11:59 p.m.)

	___/10	Philanthropy documentation submitted (p. 14)
	___/10	Involvement and Service Documentation submitted (p. 12)
	___/10	End-of-Year Report completed prior to meeting with Director (p. 10)
	___/5	President has completed second meeting with Director of Clubs and Fraternity & Sorority Life (p. 10) Meeting date and time: _____
	___/50	Student Involvement Office has received HQ Letter of Support from inter/national fraternity/sorority headquarters. (p. 9)

Fall Semester Evaluations:

These items will be evaluated through submitted documentation including the End-of-Year Report and by the Student Involvement Office.

Complete	Score	Item
	___/15	Chapter has met or exceeded inter/national GPA Requirement (p. 8)
	___/15	Chapter has paid governing council dues on time (p. 10)
	___/5	Chapter has an OWU faculty/staff advisor (p. 10)
	___/15	Chapter has an active relationship with alumni (p. 10)
	___/15	Chapter has sent appropriate representatives to weekly council meetings (p. 12)
	___/15	Chapter has not been found guilty of violating OWU Code of Conduct (p.12)
	___/15	Chapter has not been found guilty of violating policies of campus governing council (p. 12)
	___/15	Chapter has sent appropriate number of representatives to GO!OWU (p. 12)
	___/10	Chapter has held alcohol free brotherhood/sisterhood events (p. 12)
	___/10	Chapter has members who have been appointed to Greek leadership positions (p. 13)
	___/15	Chapter has met requirement for trilogy attendance (p. 13)
	___/5	Chapter has held an Officer Transition Program (p. 13)
	___/5	At least one chapter member has attended regional or inter/national leadership conference relating to Fraternity and Sorority life in the last calendar year (p. 13)
	___/15	Chapter has organized at least one service or philanthropy event (p. 14)

Spring Semester Deadlines

Week 4 Deadlines:

February 8, 2019 (11:59 p.m.)

Complete	Score	Item
	___/10	Officer Roster is turned in with contact information and e-mailed to GreekExcellence@owu.edu (p. 9)
	___/10	Projected Calendar of events is completed and e-mailed to GreekExcellence@owu.edu (p. 9)
	___/15	A copy of the chapter's New Member Program & calendar are submitted to GreekExcellence@owu.edu (p. 11)
	___/10	Roster is updated on OrgSync (p. 9)
	___/10	Academic Action Plan on OrgSync (p. 8)
	___/15	Anti-Hazing Policy Compliance form for New Members is completed and turned in to the OFSL (p. 10)
	___/5	President has completed First Meeting with Director of Clubs and Fraternity & Sorority Life (p. 10) Meeting date and time: _____

Last Week of Classes:

April 30, 2019 (11:59 p.m.)

	___/10	Philanthropy documentation submitted (p. 14)
	___/10	Involvement and Service Documentation submitted (p. 12)
	___/10	End of Year Report is completed prior to meeting with Director
	___/5	President has completed second meeting with Director of Clubs and Fraternity & Sorority Life (p. 10) Meeting date and time: _____

Spring Semester Evaluations

These Items will be evaluated by the Student Involvement Office

Complete	Score	Item
	___/15	Chapter has met or exceeded inter/national GPA Requirement (p. 8)
	___/15	Chapter has paid governing council dues on time (p. 10)
	___/5	Chapter has an OWU faculty/staff advisor (p. 10)
	___/15	Chapter has sent appropriate representatives to weekly council meetings (p. 12)
	___/10	Chapter has held alcohol free brotherhood/sisterhood events (p. 12)
	___/15	Chapter has not been found guilty of violating OWU Code of Conduct (p. 12)
	___/15	Chapter has not been found guilty of violating policies of campus governing council (p. 12)
	___/15	Chapter has sent appropriate number of representatives to the OWU Summit (p. 12)
	___/15	Chapter has organized at least one service or philanthropy event (p. 14)

Academic Standards:

50 points possible

Academic Standards are based on the Greek recognition that academic achievement is the basis for future success.

1. Organization turns in the academic action plan on OrgSync by the end of week 3 (or 4) of each semester. Forms can be found on OrgSync under forms: *Greek Academic Action Plan*

10 points per semester (20 pts total)

The Action Plan will include:

- Proof of events academic in nature (i.e. study tables, study buddies, etc.)
- Goals for chapter GPA
- A plan to aid those whose GPA falls below chapter minimum
- Incentives for excelling academically (lower dues, gifts, positive recognition, etc.)
- Any consequences or restrictions enforced for those who do not meet chapter, inter/national standard

2. Chapter is above minimum GPA standard for their inter/national fraternity/sorority

15 points per semester (30 pts total)

- Our National Standard is: _____
- Spring GPA: _____
- Fall GPA: _____

Chapter Management Standards:

235 points possible

Chapter management standards are created for the betterment of each individual organization and their communication with The OFSL. Chapters that are attentive to detail in all areas of chapter operations on campus are more likely to succeed in the development of character and leadership.

1. The Student Involvement Office has received the ***OWU Standards of Excellence - HQ Letter of Support*** by the end of the last week of classes in the fall semester, December 9th. This document can be found on the Standards of Excellence page at www.owu.edu/student-life/fraternity-sorority-life/greek-standards-of-excellence/. This document should be distributed to inter/national headquarters no later than week six of the semester, October 3rd.

50 points per year

Items evaluated:

- Proof of current insurance through chapter's inter/national organization
 - An updated constitution
 - Chapter has not been found responsible for violating any policies of their inter/national organization
2. Officer roster of chapter with contact information (email and cell phone) of officers, and name and year of all members turned in by the end of the week 3 (or 4) of each semester
10 points per semester (20 points total)
 - Must be formatted to the template found on the Greek web page at www.owu.edu/student-life/fraternity-sorority-life/greek-standards-of-excellence/
 - E-mail completed document to GreekExcellence@owu.edu
 3. By the end of week 3 (or 4) of each semester, roster on OrgSync is updated with new members, alumni status, and those who have disassociated
10 points per semester (20 points total)
 4. Projected calendar of events turned in by the end of week 3 (or 4) of each semester
10 points per semester (20 points total)
 - Must be formatted to the template found on the Greek Web page at www.owu.edu/student-life/fraternity-sorority-life/greek-standards-of-excellence/
 - E-mail completed document to GreekExcellence@owu.edu
 - Must include weekly/bi-weekly chapter meetings (in accordance to your bylaws) and executive board meetings

5. Anti-Hazing Compliance Policy forms must be turned in by all members of each organization by the end of week 3 (or 4) of each semester
15 points per semester (30 points total)
 - Forms can be found at: www.owu.edu/student-life/fraternity-sorority-life/leadership-and-councils/
 - Hard copies of these forms must be signed and turned into the OFSL (Student Involvement Office)
 - New members must submit during the semester in which they are initiated

6. President/ campus liaison meets with the Director of Clubs and Fraternity & Sorority Life by the end of week 4 and the end of week 15 of each semester
10 points per semester (20 points total)

7. President is responsible for turning in an End-of-Year Report before meeting with the Director of Clubs and Fraternity & Sorority Life
10 points per semester (20 points total)
 - This form is available on OrgSync

8. Chapter has an advisor from OWU faculty or staff
5 points per semester (10 points total)

9. Chapter pays governing council dues on time
15 points per semester (30 points total)
 - This will be reviewed by the governing body of your organization (Interfraternity Council or Panhellenic Council) and confirmed by the OFSL

10. Chapter has an active relationship with Alumni
15 points per year
 - This will be evaluated by the OFSL through conversation during the meeting between Chapter leadership and the Director of Clubs and Fraternity & Sorority Life

Membership and Recruitment Standards:

30 points possible

Recruitment is an important part of maintaining a successful chapter

1. Turn in an outline of the New Member program, including an intended new member calendar, the purpose of each event, and the information to be covered, by the end of week 3 (or 4) of each semester.

15 points per semester (30 points total)

- Must be formatted to the template found on the Greek web page www.owu.edu/student-life/fraternity-sorority-life/greek-standards-of-excellence/
- E-mail completed document to GreekExcellence@owu.edu

Leadership and Development Standards:

195 points possible

Greek Organizations are value-based organizations, dedicated to the development of character and leadership. These Standards of Excellence have been developed to help each organization cultivate leadership skills.

1. Involvement and Service: Chapter submits a record of campus involvement outside of chapter responsibilities turned in by the end of week 15 of the fall semester
10 points per semester (20 points total)
 - Please use the *Involvement and Service Documentation* template found on the OWU website at www.owu.edu/student-life/fraternity-sorority-life/greek-standards-of-excellence/
 - E-mail completed document to GreekExcellence@owu.edu
2. Chapter sends President and /or officer to weekly meetings of their respective governing bodies (Interfraternity Council or Panhellenic Council)
15 points per semester (30 points total)
 - Attendance will be kept by the Records officer of the Governing Council and turned in at the end of each semester
 - Points received will be directly correlated with number of meetings attended
3. Chapter has not been found responsible for violating any policies of their respective on campus governing council (Interfraternity Council or Panhellenic Council)
15 points per semester (30 points total)
 - This will be reviewed and confirmed by the OFSL
4. Chapter has not been found responsible for violating the OWU Student Code of Conduct
15 points per semester (30 points total)
 - This will be reviewed and confirmed by the OFSL
5. Chapter sends appropriate number of members OWU leadership retreats (spring: OWU Summit; fall: GO! OWU) as specified on the retreat materials
15 points per semester (30 points total)
 - This will be reviewed by the OFSL
6. Chapter holds alcohol free brotherhood/sisterhood activities each semester, aside from other required events such as chapter meetings or philanthropy events
10 points per semester (20 points total)
 - This will be evaluated by the OFSL each semester through conversation during the meeting between Chapter leadership and the Director of Clubs and Fraternity & Sorority Life

7. Chapters have members who have been elected or appointed to leadership positions in the Greek Community (Interfraternity Council, Panhellenic Council, Order of Omega, Committees)

10 points per year

- Please list this on the Involvement and Service Documentation Template located on the Standards of Excellence Website at www.owu.edu/student-life/fraternity-sorority-life/greek-standards-of-excellence/
- This will be reviewed and confirmed by the OFSL

8. Trilogy Attendance

15 points per year

- This will be reviewed and confirmed by the event director of each organizations respective governing body and the OFSL
- 5 points per event (all or none)

9. Chapter has a transition program for officers

5 points per year

- This should be listed on your calendar of events turned in to the OFSL by the end of week 3 (or 4) of the semester in which your transition program occurs as well as on the End-of-Year Report
- This will be reviewed and confirmed by the OFSL

10. At least one member of chapter has attended a nationally/regionally recognized conference relating to Fraternity and Sorority Life in the calendar year

5 points per year

- This will be evaluated by the OFSL each semester through conversation during the meeting between Chapter leadership and the Director of Clubs and Fraternity & Sorority Life

Service and Philanthropy Standards:

50 points possible

Both Ohio Wesleyan University and its Greek Community continually strive to learn and grow through Service and Philanthropic activities. These Standards of Excellence have been developed to ensure each organization in continues with this tradition.

1. Chapter organizes one philanthropy or service event per semester

15 points per semester (30pts total)

- This should be listed on your calendar of events turned in to the OFSL by the end of week 3 (or 4) of each semester

2. Chapters participate in service and/or philanthropy activities that are not hosted by their own chapter. These events may take place either on or off campus. Your chapter participation may be recognized by attending, participating in events, and/or donation.

10 points per semester (20 pts total)

- Please use the *Philanthropy* Documentation Template provided on the Standards of Excellence website at www.owu.edu/student-life/fraternity-sorority-life/greek-standards-of-excellence/.
- E-mail completed document to GreekExcellence@owu.edu by the end of week 15 of each semester.

Point System

Based upon points received, Greek organizations will be able to better recognize areas in which they are excelling and areas in which they can improve.

Each task required for the Greek Standards of Excellence is associated with a specific point value. Points will be rewarded for the completion of a given task based upon the timeliness and quality of completion. In order to receive full points for any given task, it must be completed by its due date and in the requested format. Point values awarded for tasks are always subject to the judgment of staff in OFSL. Points may be deducted for incompleteness, untimeliness, or incorrect format. If deadlines are missed, chapters are still encouraged to complete each task.

Points are directly associated with the annual Greek Awards program, which is organized and hosted by Order of Omega.

15 point tasks

Points Received	
15	Completed on time and in the requested format
10	Completed on time, incorrect format
7	Submitted late, in the requested format
3	Submitted late, incorrect format
0	Not submitted (not submitted within two weeks of deadline)

10 point tasks

Points Received	
10	Completed on time and in the requested format
7	Completed on time, incorrect format
5	Submitted late, in the requested format
2	Submitted late, incorrect format
0	Not submitted (not submitted within two weeks of deadline)

5 point tasks

Points Received	
5	Completed on time and in the requested format
4	Completed on time, incorrect format
3	Submitted late, in the requested format
1	Submitted late, incorrect format
0	Not submitted (not submitted within two weeks of deadline)

Organization: _____

New Member Education Program: Fall 2018

Please attach a copy of your complete new member program. If your program materials include items that are specific to your ritual, you may omit those sections. If you have questions in regards to requirements for this submission, please contact greekexcellence@owu.edu.

**If your chapter is not taking new members this semester, no submission is required.*

New Member calendar: Please fill in any and all projected events which are required for new members. (i.e. new member education meetings, online courses, social events, test dates, initiation, etc.)

It is imperative that you include your “initiation week” activities specify which events are required for initiation (ex. attendance at new member meetings), and which events are encouraged or traditional (ex. taking a quiz on the chapter’s history).

September 2018

Date	New Member Event	Purpose of event/Information to be covered

October 2018

Date	New Member Event	Purpose of event/Information to be covered

November 2018

Date	New Member Event	Purpose of event/Information to be covered

December 2018

Date	New Member Event	Purpose of event/Information to be covered

Written Response

1. Do you have a mentorship (big/little) program?
Yes/No
2. If yes, please explain the goals of your mentorship program:
3. What qualifies an active member to be eligible to take a little?
4. How are pairs selected?

Organization: _____

Projected Calendar: Fall 2018

Please fill out with all projected events.

August 2018

Date	Day	Event	Purpose of event/Information to be covered
22	Wednesday	Classes Begin	
23	Thursday		
24	Friday		
25	Saturday		
26	Sunday		
27	Monday		
28	Tuesday		
29	Wednesday		
30	Thursday		
31	Friday		

Example: First page only

Philanthropy Documentation

Standards of Excellence

Ohio Wesleyan University

Organization Name _____

Hosted Philanthropy Events

Please list below all Philanthropy Events your chapter held in the fall of 2018:

Name of Event	Date	Charity/ Organization Benefitted	Funds raised

Total funds raised by your chapter through philanthropic efforts: \$ _____

Philanthropy Event Participation

Please list below all Philanthropy Events your chapter did not hold but participated in in the fall of 2018:

Name of Event	Date	Organization holding event	Way of participating (donation, competing etc...)

[Month 1, 2018]

[Organization Headquarters]

[Address line one]

[Address line two]

[Contact Information]

Dana D. Behum
Director of Clubs and Fraternity & Sorority Life
Ohio Wesleyan University
61 S. Sandusky St.
Delaware, OH 43065
GreekExcellence@owu.edu

Dear Dana D. Behum,

We, the [inter/national headquarters] of [Beta Beta Beta fraternity/sorority] acknowledge that the [Alpha Beta] chapter [meets/does not meet] the following requirements:

- The chapter abides by the [Beta Beta Beta fraternity/sorority] Constitution
- The chapter has submitted and had their updated chapter Bylaws approved by [inter/national headquarters]
 - Date approved (__/__/__)
- The chapter is current with its [inter/national headquarters] dues payments
 - Date payment received (__/__/__)
- The chapter has obtained proper Insurance coverage for the 2017-2018 academic year
 - Date payment received (__/__/__)
- The chapter [has/has not been] found responsible for violating any [inter/national organization policies].

If you have any further questions, please contact [Person Of Choice, at InsertEmailAddress@email.com]

Signed,

[Person Of Choice]

[Title]

[Contact Information]