

A student must have a minimum 2.75 overall GPA

APPLICATION FORM FOR AN APPRENTICESHIP

(last updated 10/20)

NAME _____

EMAIL ADDRESS _____

OVERALL GRADEPOINT _____

MAJOR _____

APPRENTICESHIP IN: ACCT, BUS, ECON or FIN (Circle one)

Semester of Apprenticeship: YEAR _____ FALL _____ SPRING _____ SUMMER _____

COURSES COMPLETED IN MAJOR INCLUDING GRADES:

(1) _____ (7) _____

(2) _____ (8) _____

(3) _____ (9) _____

(4) _____ (10) _____

(5) _____ (11) _____

(6) _____ (12) _____

BRIEFLY DESCRIBE YOUR JOB OR ATTACH A JOB DESCRIPTION _____

REASON FOR WANTING TO DO THIS APPRENTICESHIP _____

REASONS, INCLUDING COURSES TAKEN, WHY YOU BELIEVE YOU ARE
PREPARED FOR THIS APPRENTICESHIP _____

Juniors and Seniors may elect to do an apprenticeship if it fits their program and interests. There are two routes to an apprenticeship. First, one can apply for one of those available through the Economics Department. Typically, when this is done, the final selection will be by the employer, in consideration with the Economics Department after a personal interview. Second, you can find your own apprenticeship placement and then secure department approval. In either case, the requirements listed below must be met.

1. The position must be one that provides the apprenticeship an opportunity to learn; to apply concepts learned in economics, business and/or accounting courses; to observe techniques of analysis or decision-making; to do analysis or make decisions. The goal is that the student learn as much as could be achieved in one term of regular course work at Ohio Wesleyan University.
2. The student is to prepare for the experience through course work, additional reading and discussions with appropriate faculty.
3. The employer must name a direct supervisor who will agree to evaluate the performance of the apprentice in writing upon completion of the apprenticeship. It is expected that this supervisor will understand that the student should be engaged in a productive learning experience. The faculty at Ohio Wesleyan University welcome the input of these supervisors concerning how best to accomplish this.
4. The goals of the apprenticeship and the methods for measuring the attainment of these goals must be worked out and agreed to in advance by the student and the supervising faculty member.

Other Comments:

I agree to do this apprenticeship for _____ units of credit, to be graded S or U, on the basis of the following criteria:

1. The report(s) by my direct supervisor.
2. _____ (number) papers/reports of _____ pages (minimum total of 25 pages) on topics agreed to by me and my supervising professor.
3. _____ (number) oral reports/discussions, in person or by phone, agreed to by me and my supervising professor.
4. A log or journal kept by me summarizing what I did during my apprenticeship.

Grading:

Student Signature _____ Date _____

Faculty Director Signature _____ Date _____

Discipline Head Signature _____

Department Chairperson Signature _____