Post-Completion Optional Practical Training

Quick Guide

If you want to complete your OPT application quickly, please do the following:

☐ First Get your passport(s), I-94 card, all I-20’s that have been issued to you, and all other immigration-related documents that you may have. It is important that you collect every piece of immigration paperwork that you have in advance of your OPT meeting.

☐ Second Get two new passport photographs from CVS, Walgreen’s, Cord Camera, or other source. Passport photographs must conform to US Dept. of State Standards and must be new, or your application may be rejected.

☐ Third Get a check, cashier’s check, or postal money order in the amount of $380 (USD) made out to “The US Dept. of Homeland Security.” If you have personal checks, you may bring your checkbook with you for your OPT meeting.

☐ Fourth Call 307-1 and make a full one-hour appointment with Dorota.

☐ Fifth Bring all of the above materials to your one-hour OPT appointment.