

## **Ohio Wesleyan University Interfraternity Council Bylaws**

### **Mission**

We, the Interfraternity Council at Ohio Wesleyan University set forth these Bylaws in order to cause closer working relationships and coordination among its member Fraternities and Ohio Wesleyan University, in accordance with the policies and standards established by the North-American Interfraternity Conference (NIC).

### **Article I – Council Officers**

1. The Officers of the IFC shall be as follows:
  - a. President
  - b. Vice President of Accountability and Grants
  - c. Vice President of Records
  - d. Vice President of Finance
  - e. Vice President of Recruitment Marketing
  - f. Vice President of Recruitment Events
  - g. Vice President of Interfraternal Events
  - h. Vice President of Alumni Relations
2. In the event when a member of Phi Beta Sigma (due to lack of on campus membership) cannot fulfill a council officer position, all positions will be filled in accordance with Article XVI of these bylaws, save the Vice President of Alumni Relations' role who's responsibilities will be delegated to the President.

### **Article II – Meeting Agenda**

1. The agenda will include officer reports, chapter reports, a report from the Assistant Director of Student Involvement for Fraternity and Sorority Life, and a report from the Panhellenic Council representative as applicable. Any new business will be added to the agenda.
  - a. The agenda will be in this order:
    - (i) Welcome
    - (ii) Officer Reports
      - a) President
      - b) Vice President of Accountability and Grants
      - c) Vice President of Records
      - d) Vice President of Finance
      - e) Vice President of Recruitment Marketing
      - f) Vice President of Recruitment Events
      - g) Vice President of Interfraternal Events
      - h) Vice President of Alumni Relations
      - i) Panhellenic Representative
    - (iii) Chapter Reports
      - a) Alpha Sigma Phi
      - b) Chi Phi
      - c) Delta Tau Delta
      - d) Phi Delta Theta
      - e) FIJI
      - f) Phi Beta Sigma

- g) Phi Kappa Psi
  - h) Sigma Phi Epsilon
  - (iv) Assistant Director of Student Involvement for Fraternity & Sorority Life Report
  - (v) Old Business
  - (vi) New Business
  - (vii) Announcements
- (b) Any additional special guests or committees formed may be added to the agenda where the President deems most appropriate.

**Article III – Attendance**

1. All meetings of IFC are mandatory for both the president and officer of each organization. In the event where either the president or officer cannot attend a meeting a replacement member (or proxy), typically the vice-president or other qualified member, shall attend in his absence.
2. The following absences shall be allowed for each president and officer during one semester: two unexcused meetings with no representation and 1 excused absence for a “Chapter event” when no member is able to attend. If these absences are exceeded the chapter shall be considered no longer in good standing with the IFC.
3. For each meeting following the second unexcused meeting with no representation a \$25 penalty will be given to the fraternity. An official notice and invoice will be emailed to the fraternity’s President and mailbox in the Student Involvement Office.
4. After the third unexcused meeting with no representation a heavier sanction will be given to the fraternity in question. This will be determined by the IFC Judicial Committee.

**Article IV – The President**

1. Shall preside as chairman over all meetings of IFC and be the primary contact and official voice of IFC to all entities.
2. Shall be in charge of the formation of committees as needed for official business.
3. Shall hold transition meetings between old and new officers after elections
  - a. A separate transition workshop, one for the officers in the fall and presidents in the spring shall be held no later than three weeks after the newly elected positions have been announced. A committee made up of the Assistant Director of Student Involvement for Fraternity and Sorority Life, a representative from IFC, and a representative from the Panhellenic Council will present this workshop.
4. Shall represent the IFC at WCSA meetings as an ex-officio member.
5. Will serve his term for the entire academic year.

**Article V – The Vice President of Accountability and Grants**

1. Shall ensure that each officer carries out his or her duties with respect to the IFC and contact each officer as necessary not including the IFC meeting, regarding specific duties.
2. Shall create and preside over a committee to review the Ohio Wesleyan University IFC Bylaws each fall semester.
  - a. The committee will be comprised of 2/3rds of the total IFC membership (e.g. if IFC has 7 member organizations, the committee must have representation from a minimum of 5 chapters).
  - b. The Assistant Director must be given the opportunity to review the proposed final draft of the IFC Bylaws prior to a final vote by IFC member organizations.

- c. The final draft of the IFC Bylaws presented by the review committee must be approved by a 2/3 vote of IFC member organizations. The outcome of this final vote must be reflected in the meeting minutes as recorded by the Vice President of Records.
3. Shall create and preside over the Judicial Committee and shall perform all duties and be subject to and all regulations contained within the Ohio Wesleyan University IFC Judicial Policy (Addendum A).
4. Shall be responsible for the formation and advertisement of grant opportunities exclusive to the chapters that are members of the Ohio Wesleyan University IFC as reflected in the Ohio Wesleyan University Grant Policy (Addendum C).
  - a. Shall work with the Student Involvement Office and Vice President of Finance to see that a deposit of 5% of the IFC budget is made each spring semester to the investment account via the Delaware County Foundation.
  - b. Shall create and convene a grant committee to review applications and select recipients.
5. Shall represent the IFC at weekly Panhellenic Council meetings
6. Will serve his term for the entire academic year.

***Article VI – The Vice President of Records***

1. Shall record minutes at all meetings and distribute them on a timely basis.
2. Shall take attendance at weekly meetings for the Greek Standards of Excellence program.
3. Shall distribute all official correspondence of the IFC, including but not limited to campus-wide emails, press releases, advertisements, etc.
4. Shall be responsible for checking the IFC email account and SIO mailbox and relaying any pertinent information to the officers and Presidents of the IFC.
5. Will serve his term for the entire academic year.

***Article VII – The Vice President of Finance***

1. Shall be responsible for the disbursement of IFC funds pursuant to the decisions of the IFC
  - a. Special assessments, approved by a majority vote of the regular members of the IFC, to cover special operation expenses shall be made from the IFC account.
  - b. All accrued debts of the IFC shall be charged to each respective chapter. This debt will be charged as a percentage to each chapter based on active members. The IFC Vice President of Finance will assess charges and send them out to each chapter.
  - c. Only organization bills, dues, and fines can be given by the Vice President of Finance to its member chapters, but not to any specific individual within those chapters. However, in extenuating circumstances, the IFC may petition the Assistant Director of Student Involvement for Fraternity and Sorority Life and the Student Involvement Office to pursue charges and/or sanctions.
2. Shall be responsible for collecting dues
  - a. Dues must be paid in full or chapters must have a payment plan set up by the 4th meeting of the semester. If not paid by this meeting, chapters shall lose the privilege to register parties with the Student Involvement Office and Public Safety until dues/debts are paid.
  - b. Dues and fees shall be charged to regular but not associate members as determined by the number of initiated members of each chapter.
  - c. Dues shall be charged at a rate of \$5.00 per initiated man per semester. Dues will only be charged to initiated members.

3. Shall be responsible for making annual membership payments to the NIC on behalf of OWU IFC.
4. Shall be in charge of depositing 5% of the budget into the OWU Interfraternity fund annually during the spring semester.
5. Shall represent the IFC at WCSA meetings in the absence of the IFC President.
6. Will serve his term for the entire academic year.

**Article VIII – The Vice Presidents of Recruitment Events**

1. Shall be responsible for the coordination of a structured spring recruitment schedule that allows for the equal opportunity of unaffiliated gentlemen to attend every organizations recruitment events. Refer to Addendum A, the Recruitment Policy, for further information.
2. Shall be responsible for hosting events for unaffiliated men to gain information about Ohio Wesleyan University's Greek Life and will inform the men of each chapter with no bias.
3. Shall create and preside over a committee to review the Ohio Wesleyan University IFC Recruitment Policy which must be approved by a 2/3 vote of IFC members each fall semester.
4. Shall be responsible for the enforcement of event regulations and rules set forth by the Ohio Wesleyan University IFC Recruitment Policy.
5. Will serve his term for the entire academic year.

**Article IX – The Vice Presidents of Recruitment Marketing**

1. Shall be responsible for implementing a marketing strategy both year round and for spring recruitment to unaffiliated gentlemen.
2. Shall be responsible for the enforcement of bid distribution and marketing rules and regulations set forth by the Vice Presidents of Recruitment.
  - a. Formal bids may be distributed to upperclassmen at any time during the year. Freshmen and Transfer students are not eligible to receive bids until the first day of their second semester at OWU, when an OWU GPA has been established and meets GPA requirements of the organization for which they have shown interest.
  - b. At the beginning of each semester, grades of all potential bid-receivers must be submitted to the Assistant Director of Student Involvement for Fraternity and Sorority Life
    - i. The Assistant Director of Student Involvement for Fraternity and Sorority life is expected to check all grades and ensure that all those receiving bids meet the minimum GPA requirement as set forth by the NIC and each national organization.
  - c. Bid acceptance day will occur on a date set by the IFC in the previous semester. Bids may also be accepted through the semester, as long as the individual is able to complete the pledging process and is initiated within the NIC or chapter's national GPA requirement.
3. All rules and regulations for recruitment pertaining to events and marketing must be approved by both Vice Presidents of Recruitment and be voted upon by the IFC before being implemented.
4. The Vice Presidents for Recruitment Events/Marketing are required to meet at least once a month, outside of regular IFC meetings to discuss new business as it pertains to recruitment by themselves or with a committee.

5. All students wishing to pledge a fraternity, with the exception of non NIC member fraternities, must have a minimum GPA of 2.5 . For any student who has earned below the chapter required GPA must seek permission from the chapter's National Headquarters, or chapter advisor. This approval must be received by the Assistant Director of Student Involvement for Fraternity and Sorority Life in the form of an e-mail, fax, or hard copy by 5:00pm two (2) weeks after fraternity bid signing night.
6. Individual fraternities are encouraged to set their minimum GPA requirement higher than a 2.5 if so desired.
7. Will serve his term for entire academic year.

**Article X– The Vice President of Interfraternal Events**

1. Shall plan and execute trilogy events as outlined in the Ohio Wesleyan University Trilogy Policy (Addendum D)
2. Shall be responsible for the execution of Greek Initiatives. A Greek Initiative is any campus event that IFC members feel that the greater Fraternity community could benefit from attending. These events may be educational or entertaining in nature.
  - a. Events become Greek Initiatives with a 2/3 vote of confidence from IFC Presidents.
  - b. In order to complete a Greek Initiative chapters must have 50% of their active members in attendance.
  - c. There shall be no penalties for not meeting the 50% attendance policy of a Greek Initiative and there shall be no excuses to count toward attendance.
  - d. There shall be a maximum of 3 Greek Initiatives every semester.
  - e. Each chapter that completes the requirements for a Greek Initiative shall receive 10% off of the next semester's dues.
    - i. This 10% discount may only be applied once a semester. Therefore if a chapter has 50% of their members attend more than one Greek Initiative per semester, their discount will remain at 10%.
3. Will serve his term for the entire academic year.

**Article XI – Vice President of Alumni Relations**

1. Shall be responsible for the communication between IFC and Alumni IFC
2. Reports upon the significant events that the undergraduate IFC has accomplished shall be sent at least bi-monthly to AIFC to go out in the bi-monthly newsletter to alumni.
3. Shall request a quarterly report from AIFC to be given at IFC meetings.
4. If there is no one serving in this role, the President will assume these responsibilities.
5. Will serve his term for the entire academic year.

**Article XII – Voting**

1. Presidents of organizations in good standing with IFC shall have one vote on behalf of their chapter on the council.
  - a. IFC officers do not vote.
2. One president in good standing must propose a motion, and the motion must be seconded by a second president in good standing in order to be voted upon.
3. All matters not specifically addressed in the bylaws will require a majority vote from the council to be passed.
  - a. In the event of a tie the IFC President may cast a vote to decide the outcome.

**Article XIII -Membership Qualifications:**

1. There shall be two types of membership in the IFC: Regular and Associate.
  - a. Regular Membership: Regular membership shall be held only by a duly chartered and recognized undergraduate chapter of a men's inter/national fraternity that has been recognized by Ohio Wesleyan University and remains in good standing with the IFC.
  - b. Associated Membership: Associate membership shall be granted to any colony group that has successfully petitioned the IFC by receiving approval from a 2/3 vote of the voting members of the IFC. Associate members shall be granted ex-officio status in the IFC.
  - c. Associate members will not retain voting rights.
2. Any colony group may remain an associate member for a period of time not to exceed two academic years (24 months). By the end of this probationary period, the colony group must petition the IFC for regular membership status or it will no longer be recognized. In order to become a regular member of the IFC, the associate member of the group must receive approval by a 2/3 vote of the regular membership of the IFC.
3. Good Standing is defined as:
  - a. The chapter shall be up-to-date in financial obligations to the IFC. Bills must be paid by the date set by the IFC Vice President of Finance. If extenuating circumstances make full payment impossible, a payment plan must be setup within the regulation of the Bylaws.
  - b. The chapter shall have regular attendance, and not be in violation as per Article III.
  - c. The chapter must maintain a minimum cumulative GPA of 2.7 or higher or above the campus all men's average, if that average is below a 2.7 (GPA to be reviewed each semester by the Assistant Director of Fraternity and Sorority Life).
  - d. The chapter shall have submitted a roster of their officers and members by the end of week three (3) of each semester to the Assistant Director of Student Involvement for Fraternity and Sorority Life by way of the Greek Standards of Excellence email account (GreekExcellence@owu.edu).
  - e. The chapter shall maintain operations in keeping within standards and expectations of the Ohio Wesleyan University and the state of Ohio.
  - f. The chapter shall adhere to the Constitution and Bylaws of the IFC, the rules and regulations of the North American Interfraternity Conference (NIC), and the Fraternal Insurance Purchasing Group (FIPG).
4. Any chapter that loses good standing status will have its voting privileges revoked until the chapter is able to regain "good standing" with the IFC.
5. A chapter in violation of any of the criteria listed in Bylaws will be considered to be no longer in "good standing" with the IFC. This status could result in referral to the IFC Judicial Committee for formal sanctions.

**Article XIV- Amendments**

1. These Bylaws shall be amended when approved by a two-thirds majority vote of the regular members of IFC.
2. Amendments shall not be voted on until they have been submitted in writing to all members of the IFC and tabled for one week.

**Article XV– Elections**

1. Elections shall be held for all officer positions. One elected representative from each member fraternity will rank the seven officer positions in preferential order. In a closed meeting the Chapter Presidents will appoint one representative to each position. The final slate of officers must be approved by a two-thirds vote of the council.
2. Elections shall be held at least three weeks prior to the last meeting of the semester.
3. The term of each election cycle will be one academic year.

**Article XVI – Fraternity Expansion**

1. Inter/national fraternity organizations interested in expanding to OWU should submit a letter of interest with the Office of Fraternity and Sorority Life.
2. The Assistant Director of Student Involvement for Fraternity and Sorority Life, in consultation with the Dean of Students, a representative from the IFC and the Panhellenic Council President, shall confer to review all letters associated with expansion and to create an expansion committee.
3. The Assistant Director of Student Involvement for Fraternity and Sorority Life shall notify in writing, interested fraternities/sororities and other fraternities/sororities of interest, of the University's presentation process and ask for any preliminary related expansion materials.
  - a. The notification will include, but is not limited to topics related to maintaining stability in the growth of the fraternity and sorority community, alumni/ie support, copies of policies/standards, programs, statistical data regarding the current national organization and/or historical data.
  - b. If inter/national fraternity organizations have existed at OWU at one point in time, the notification letter will outline any considerations and/or specifications to such organization.
4. The expansion committee will be composed of:
  - a. Three (3) representatives from the fraternity community
    - i. One must be a regular member of the IFC, determined by volunteer or majority vote.
  - b. Three (3) representatives from the sorority community
    - i. One must be a member of the Panhellenic Executive Board.
  - c. A representative from the Alumni Interfraternity Council (AIFC) and the Alumnae Panhellenic Council
  - d. The Assistant Director of Student Involvement for Fraternity and Sorority Life
  - e. A faculty member
  - f. The Dean of Students
5. The inter/national fraternity organization shall be invited to campus to present the organization to the expansion committee.
  - a. The Assistant Director of Student Involvement for Fraternity and Sorority Life shall schedule these visits.
  - b. The expansion committee will use a form to evaluate each organization.
6. A vote of the expansion committee representatives is taken with one vote per undergraduate, the Assistant Director of Student Involvement for Fraternity and Sorority Life, the IFC, the Panhellenic Council, and the Dean of Students.
  - a. The name of the inter/national fraternity receiving the majority of votes will be recommended to the Vice President for Student Affairs.

7. The organization will be notified, in writing by the Vice President for Student Affairs within one month of the recommendation, of whether they have been invited to campus or not.

**Article XVII – Fraternity Colonization**

1. All fraternity chapters must be formally affiliated with OWU. This process is described in Article XIII of these Bylaws.
2. To achieve status as a colony, an organization must attain the following:
  - a. Be affiliated with an inter/national men’s fraternity.
  - b. Receive a letter of invitation from OWU to establish a chapter at the University.
  - c. Limit membership to students, alumni, faculty, and staff at OWU.
  - d. Attain an associate membership on the governing body of the IFC.
    - i. This must be done within six (6) months of the organizations inception.
  - e. Recruit and maintain a University Liaison/Faculty Advisor
  - f. Have a consistent headquarters staff member or chapter consultant on campus throughout the colonization process.
  - g. Be advised by an alumni advisory board recruited by the national organization.
  - h. Submit a list of all chapter officers and an alphabetical list of all members by class with the Office of Fraternity and Sorority Life within two weeks of establishing a colony or by the Friday of the second week of the semester.
  - i. Have executive board officers trained and in place in the colony.
  - j. Be able to uphold the values and standards of the inter/national fraternity as demonstrated by their programs and membership.
  - k. Be in active consultation with the Assistant Director of Student Involvement for Fraternity and Sorority Life throughout the colonization period.
  - l. Comply with the Bylaws set forth by the IFC.
  - m. Be in good standing and recognized by the chapter’s inter/national Headquarters.
  - n. Be in good standing with Ohio Wesleyan University, including but not limited to financial matters.



**Article XVIII – Requirements for Associate and Regular Membership in the IFC**

1. Requirements for Associate Membership into the governing body of the IFC
  - a. A written petition requesting recognition
    - i. This must include all criteria specified in Article XIII.
  - b. Membership: A list of members of the group must be submitted.
  - c. Advisors: The group must submit the names of two advisors, one faculty member from the Ohio Wesleyan campus community who has agreed to serve and one other individual, who is an Ohio Wesleyan Alumni, who has agreed to serve.
  - d. Organizational calendar. The group must submit a tentative schedule, which indicates the timetable they intend to follow in order to complete the requirements necessary to become recognized as a regular member of the IFC.
  - e. An associate member of the IFC must actively seek affiliation with a men's national general fraternity by fulfilling the criteria for recognition of the national fraternity and fulfilling the requirements for recognition as a colony by the IFC and Ohio Wesleyan University as specified in these Bylaws.
  - f. Following receipt of the written petition, the group or its representatives shall be interviewed by the full IFC, or its designated committee, prior to the issuance of a decision about the group's petition.
  - g. The full regular membership of the IFC shall vote to accept or reject the group as an associate member of the IFC as defined in Article XIII of the IFC By-laws.
  - h. Following the review and an approval 2/3 vote being granted by the IFC to the group, the Ohio Wesleyan Expansion Committee shall also review the request for associate member recognition. Ohio Wesleyan University shall retain the final authority for granting recognition to the group as an associate member of the IFC.
2. Requirements for Regular Membership into the governing body of the IFC:
  - a. A written petition requesting recognition
    - i. This must include all criteria specified in Article XIII
  - b. The associate member organization must be affiliated with a recognized inter/national men's general fraternity. It must have demonstrated that it supports the ideals and standards of that national organization. The associate member organization and the national fraternity must submit written statements indicating that its membership selection practices do not discriminate on the basis of race, religion, color, creed or national origin.
  - c. The organization must state and have demonstrated support for the academic mission of Ohio Wesleyan University and it should strive to provide an atmosphere conducive to the academic development of its members.
  - d. The organization must prepare and submit a written copy of its Constitution and Bylaws, which is consistent with the rules and regulations of the national fraternity.
  - e. The organization must have a well-defined set of officers, including job descriptions, who are elected annually to represent the membership of the organization with the IFC and OWU. The organization's officers must include but are not limited to a President, Vice President, Secretary, Treasurer, Scholarship Chairman, Service Chairman, Social Chairman, and Risk Manager. Organizations may rename these positions, but they must maintain the basic job description for each.
  - f. The organization must have identified and established an active group of alumni to provide support and advisory assistance to the organization. This alumni advisory group should include at least one alumni chapter advisor, one faculty advisor and an active

- alumni association. Alumni advisors are required to attend meetings of the organization at least twice each month that school is in session.
- g. The organization shall hold formal meetings at least twice each month. The organization shall submit a copy of its meeting minutes for review prior to seeking recognition.
  - h. The organization must establish a workable committee structure to carry out major chapter responsibilities. Committees should include but are not limited to recruitment, new member education, community service, scholarship, judicial, social, and alumni relations. Organizations may rename these positions, but they must maintain the basic description and responsibilities for each.
  - i. The organization shall submit a written copy of its new member education program. This program should include a variety of activities, which are designed to adequately prepare new members for responsible membership. A comprehensive new membership education program must include a written commitment that indicates that the program does not have any hazing, as defined by standards supported by the IFC.
  - j. As an associate member, the organization must have actively participated in the meetings and activities of the IFC.
  - k. The organization must have maintained a sound financial operation. The organization is required to submit, at the time it seeks regular membership in the IFC, a copy of its current financial status with all creditors (including the national fraternity and OWU), a projected financial budget for the following fiscal year, and a statement of the organization's financial policies.
  - l. Following receipt of the written petition seeking recognition as a regular member of the IFC, the associate member organization or its representatives shall be interviewed by the full regular membership of the IFC, or its designated committee.
  - m. The full regular membership of the IFC shall vote to accept or reject the associate member organization as a regular member of the IFC. Approval shall be granted according to Article XIII of the IFC By-laws.
  - n. Following the review and a vote being granted by the IFC to the associate member organization, the Ohio Wesleyan Expansion Committee shall also review the request for full recognition. Ohio Wesleyan University shall retain the final authority for granting recognition to the fraternity as a regular member of the IFC.

**Article XIX – Philanthropy and Service**

- 1. There shall be a cap of 50 dollars for the price of participation in all philanthropy events put on by members of the council.

All community service hours should be recorded by each individual chapter and shall be collected by the Assistant Director of Student Involvement for Fraternity and Sorority Life at the end of every semester, these hours are to be collected as a part of the Greek Standards of Excellence Program which directly correlates with the annual Greek Awards ceremony.

**Addenda**

- Addendum A – Ohio Wesleyan University IFC Judicial Policy
- Addendum B – Ohio Wesleyan University IFC Recruitment Policy
- Addendum C – Ohio Wesleyan University IFC Grant Policy
- Addendum D – Ohio Wesleyan University IFC Trilogy Event Policy

**OWU IFC Bylaws – Addendum A**  
**OWU IFC Judicial Policy**

The IFC Judicial Policies are a critical component to IFC being a self-governing organization and holding member fraternities accountable to established fraternity community values, policies, and general good conduct. Included below are sample IFC Judicial Policies from the Model Constitution and Bylaws that your IFC can utilize in the development of your IFC Judicial Policies for your IFC. For the purposes of the IFC's governing documents, the IFC should establish in its Constitution the jurisdiction, composition, selection, and overview of IFC judicial system, and in its Bylaws set out the specific procedures for judicial cases from filing a complaint to the appeals process.

**Section I. IFC Judicial Committee Jurisdiction**

The IFC shall be a self-governing organization with an independent Judicial Committee which shall have jurisdiction over cases involving alleged Member Fraternity violations, including but not limited to:

- A. The IFC Bylaws and Recruitment Policy.
- B. The rules and regulations of Ohio Wesleyan University.
- C. The general values-based conduct of fraternity men.

**Section II. IFC Judicial Committee Composition**

The IFC Judicial Committee shall be composed of one IFC Justice from each Member Fraternity, chosen by that Member Fraternity, and shall be chaired by the IFC Vice President of Judicial Affairs.

**Section III. IFC Justice Eligibility**

In order to serve as the IFC Justice for a Member Fraternity on the IFC Judicial Committee, an individual must meet the following requirements:

- A. Be an Active Member or New Member, in good standing, of an IFC Member Fraternity.
- B. Maintain good academic standing with the institution.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, OWU policies, NIC Standards, and FIPG risk management policies.
- E. Not be a current member of the IFC Executive Board or serve as his Member Fraternity's IFC Representative or Alternate Representative for the IFC General Body.
- A. Must complete formal judicial policies and procedures training prior to serving on an IFC Judicial Board hearing.

**Section IV. Term of Office of IFC Justices**

The term of office for IFC Justices shall be until their graduation, resignation, or replacement under the procedures determined by each Member Fraternity; or upon his election to serve on the IFC Executive Board or as his Member Fraternity's IFC Representative or Alternate Representative for the IFC General Body.

**Section V. IFC Judicial Policy**

The Judicial Committee shall perform all duties and be subject to all regulations contained within the IFC Judicial Policy in the Bylaws.

**Section VI. IFC Judicial Board Hearing Justice Selection**

The IFC Vice President of Judicial Affairs will select five (5) Judicial Committee justices, as predetermined by an alphabetical rotation of the Member Fraternities, to hear a case. In the event the IFC Judicial Committee rotation for service on a Judicial Board hearing falls upon an IFC Justice whose Member Fraternity is involved in the alleged violation, the rotation will skip to the next Member Fraternity in the alphabetical rotation.

**Section VII. IFC Judicial Board Hearing Attendance**

All IFC Judicial Board hearings shall be conducted in accordance with the following requirements:

- A. All IFC Justices assigned to an IFC Judicial Board hearing shall be present in order to conduct business on behalf of the IFC Judicial Committee.
- B. Each IFC Justice assigned to an IFC Judicial Board hearing is required to attend the hearing. Failure of an IFC Justice to attend an IFC Judicial Board hearing for which he was assigned shall result in his Member Fraternity being referred to the IFC Vice President of Judicial Affairs for potential judicial review.

**Section VIII. IFC Judicial Board Hearing Voting Policies**

All IFC Judicial Board hearings shall operate utilizing the following voting policies:

- A. Each IFC Justice serving on an IFC Judicial Board hearing shall have one vote.
- B. A majority vote shall govern all actions of an IFC Judicial Board.

**Section I. IFC Judicial Powers and Responsibilities**

Per Article VI, Section I of the IFC Constitution, the IFC shall be a self-governing organization with an independent Judicial Committee who shall have jurisdiction over cases involving alleged member fraternity violations of IFC policy, including but not limited to:

- A. The IFC Constitution, Bylaws, Code of Conduct, and policies;
- B. the rules and regulations of Ohio Wesleyan University; and
- C. the general values-based conduct of fraternity men.

**Section II. Due Process**

In appearing before the Judicial Board, each Member Fraternity shall be granted certain rights termed "due process." Those rights are:

- A. Right to be notified, in writing, of all charges, as outlined in the Bylaws;
- B. Right to present a defense, including the calling of witnesses;
- C. Right to question witnesses;
- D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;

- E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
- F. Right to appeal the decision, as outlined in the Bylaws.
- G. Right against double jeopardy.

**Section III. Filing of Complaints**

Any individual or group may file a complaint against a Member Fraternity, specifying in writing the particular alleged acts of the accused. This must be done by submitting an IFC Judicial Complaint Form to the IFC Vice President of Judicial Affairs. The IFC Vice President of Judicial Affairs shall promptly review and investigate the allegation. Upon determination that an allegation has merit, the IFC Vice President of Judicial Affairs may charge a Member Fraternity with a violation.

**Section IV. Notification of Charges**

Once the IFC Vice President of Judicial Affairs has determined the filed complaint has merit, the Member Fraternity is to be provided written notification of the charges at least one week in advance of the hearing. This written notification shall include the following:

- A. Date, time and location of their informal judicial hearing;
- B. Description of the alleged violation; and
- C. Due Process Rights.

**Section V. Investigatory Evidence**

All evidence related to a complaint shall be compiled and presented to all parties prior to any Informal Judicial Hearing or Formal Judicial Board Hearing. All evidence shall be directly related to the complaint(s) alleged against the Member Fraternity and shall be approved by the IFC Vice President of Judicial Affairs prior to circulation.

**Section VI. Informal Judicial Hearing**

Upon a finding of the IFC Vice President of Judicial Affairs that a filed complaint has merit, he shall offer the charged Member Fraternity the opportunity to participate in an Informal Judicial Hearing.

In cases in which the charged Member Fraternity accepts an Informal Judicial Hearing, the IFC Vice President of Judicial Affairs shall meet with a representative of the charged Member Fraternity to discuss the allegations of the complaint. Within three (3) business days of the Informal Judicial Hearing, the IFC Vice President of Judicial Affairs may dismiss the complaint with a finding of no violations or provide the charged Member Fraternity with his finding of violations and recommendation for a resolution through disciplinary sanctions. The charged Member Fraternity has three (3) business days to accept or reject the terms of resolution. If the charged Member Fraternity accepts the resolution, the charged Member Fraternity waives all rights of appeal and the outcome is final.

If the charged Member Fraternity rejects the resolution, a Formal IFC Judicial Board Hearing will be convened to hear the case.

**Section VII. Prohibited Sanctions for Informal Judicial Hearings**

The IFC Vice President of Judicial Affairs shall not recommend suspension or loss of IFC recognition through an Informal Judicial Hearing. Should the IFC Vice President of Judicial Affairs believe suspension or loss of IFC recognition is warranted, the case shall automatically be referred to a Formal IFC Judicial Board hearing.

**Section VIII. Formal IFC Judicial Board Hearing**

If:

- A. the charged Member Fraternity rejects having an Informal Judicial Hearing;
- B. the charged Member Fraternity rejects the Informal Judicial Hearing recommendation for resolution; or
- C. the IFC Vice President of Judicial Affairs determines the allegation is serious enough to warrant potential suspension or loss of IFC recognition; the IFC Vice President of Judicial Affairs shall convene a Formal IFC Judicial Board Hearing.

The IFC Vice President of Judicial Affairs will select five (5) Judicial Committee justices, as predetermined by an alphabetical rotation of the Member Fraternities, to hear the case. In the event the IFC Judicial Committee rotation for service on a Judicial Board hearing falls upon an IFC Justice whose Member Fraternity is involved in the alleged violation, the rotation will skip to the next Member Fraternity in the alphabetical rotation.

The IFC Vice President of Judicial Affairs shall serve as a non-voting Chief Justice and the procedural officer for all Judicial Board hearings.

**Section IX. Formal IFC Judicial Board Hearing Proceedings**

For all IFC Judicial Board hearings, the following procedures shall be followed:

- A. **Participants:** Attendance at all IFC Judicial Board hearings shall be limited to the Member Fraternities involved, any witnesses, the IFC Justices assigned to serve on the Judicial Board for the hearing, and the IFC Vice President of Judicial Affairs. Additionally, the charged Member Fraternity may be accompanied by its chapter advisor during any Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the Member Fraternity.
- B. **Confidentiality:** All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:
  - 1. Any individuals, Member Fraternities, or IFC Justices involved.
  - 2. Details of the proceedings
  - 3. Witness testimony.
- C. **Hearing Process:**
  - 1. **Initiation of the Hearing:** The IFC Vice President of Judicial Affairs shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged Member Fraternity of the formality of the hearing and the necessity of all parties to be truthful.

2. Overview of Judicial Hearing Process: The IFC Vice President of Judicial Affairs shall outline the process for the remainder of the hearing as follows:
  - a. Presentation of alleged charges, violations, and investigatory evidence against the charged Member Fraternity shall be presented by the IFC Vice President of Judicial Affairs:
    - i. Charged Member Fraternity may ask questions;
    - ii. IFC Justices may ask questions;
  - b. Presentation of charged Member Fraternity:
    - i. IFC Justices may ask questions;
  - c. Calling of Witnesses
    - i. Charged Member Fraternity may ask questions;
    - ii. IFC Justices may ask questions;
  - d. Charged Member Fraternity may give final statement;
  - e. IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).

**Section X. Conflicts of Interest**

In the event the IFC Vice President of Judicial Affairs' Member Fraternity is involved in the alleged violation, the highest ranking IFC Executive Board officer, starting with the IFC President, as listed in Article V, Section II of the IFC Constitution, shall serve in his stead.

**Section XI. Prohibition on Recruitment Restrictions as a Sanction**

The IFC Judicial Board may impose educational and punitive sanctions, as prescribed in the IFC Bylaws, but under no circumstances may it prohibit a Member Fraternity's ability to recruit.

**Section XII. Non-Status Sanctions**

The following are sanctions that may be imposed by the IFC Judicial Board and/or IFC Vice President of Judicial Affairs (including, but not limited to):

- A. Letter of apology
- B. Fines
- C. Restitution
- D. Educational programming
- E. Public service to the campus or community
- F. Meetings with campus office/departments
- G. Loss of social event and/or campus event privileges
- H. Loss of eligibility for IFC Awards
- I. Censure

**Section XIII. Status Sanctions**

In the event of an egregious violation, the following are sanctions that may be imposed by the IFC Judicial Board for a specified period of time:

- A. Suspension: Loss of IFC voting rights, removal from Good Standing status, and any additional sanctions listed in Non-Status Sanctions.

- B. Loss of IFC Recognition: Loss of IFC recognition and its rights and privileges.

**Section XIV. Duration of Sanctions**

Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the Member Fraternity has fulfilled the requirements of the sanctions imposed, the Member Fraternity shall return to good standing. In the event the Member Fraternity does not fulfill all of the requirements of the sanctions imposed, the IFC Vice President of Judicial Affairs shall convene a Formal IFC Judicial Board Hearing to determine future course of action.

**Section XV. Notification of Findings**

Within three (3) business days of any Informal or Formal Judicial Hearing, the IFC Vice President of Judicial Affairs shall communicate in writing to the charged Member Fraternity, its inter/national headquarters, its chapter advisor, and the University Greek Lie Advisor, as well as any other relevant university administrators, the alleged violation, the findings of the hearing, and any sanction(s) imposed.

The IFC Vice President of Judicial Affairs shall notify the IFC General Body of any sanctions imposed upon a Member Fraternity through any Informal or Formal Judicial Hearing.

**Section XVI. Appeals**

The IFC Judicial Board's decision is subject to appeal by a Member Fraternity within two weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC President and shall be made solely on the following grounds:

- A. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
- B. The severity of the sanction did not match the severity of the violation.
- C. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence.

Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

**Section XVII. Non-Status Sanctions Appeals**

The IFC Executive Board shall hear appeals for Non-Status Sanctions. The IFC Vice President of Judicial Affairs shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the IFC Judicial Board's actions. Any individual from the appealing Member Fraternity serving on the IFC Executive Board shall not participate in the appeal proceedings. The IFC Executive Board may either dismiss the charge(s) with no sanctions or to alter the sanctions imposed by a two-thirds (2/3) vote. The decision of the IFC Executive Board shall be final for Non-Status Sanctions.

**Section XIX. Status Sanctions Appeals**

The IFC General Body shall hear appeals for Status Sanctions. The IFC Vice President of Judicial Affairs shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing



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Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision. Upon completion of the Member Fraternity appeal presentation, all representatives of the Member Fraternity shall be dismissed from the meeting, including the Member Fraternity's IFC Representative and Alternate Representative.

The IFC General Body shall first vote on whether to uphold the status sanction, which shall require a two-thirds (2/3) vote. In the event the IFC General Body fails to uphold the decision, the IFC General Body shall determine by a two-thirds (2/3) vote to either dismiss the charge(s) with no sanctions or to alter the sanctions imposed.

The decision of the IFC General Body shall be final with no further appeal rights.

**OWU IFC Bylaws – Addendum B**  
**OWU IFC Recruitment Policy (spring semester)**

Recruitment is the lifeblood of a fraternity as new members bring fresh ideas and perspectives to the rich history and tradition of fraternal organizations. The IFC can best serve its member fraternities by promoting the fraternal experience, educating potential recruits on what it means to be a fraternity man and how to join, and providing general recruitment training and education for its member fraternities. Moreover, it is the duty of the IFC to ensure that there are no policies in place that restrict the ability of a chapter to recruit or a man to join an IFC member organization.

**Section I. Recruitment Philosophy**

IFC supports open and equal recruitment for all Fraternities. All potential new members have the right to freely choose which Fraternity they want to pledge. IFC shall not put in place any policies that inhibit any man from recruitment activities or joining a Fraternity.

**Section II. Potential New Member**

A Potential New Member (PNM) is defined as any unaffiliated student who identifies as a male.

**Section III. Membership Requirements**

Any PNM that wishes to pledge a Fraternity must have above a 2.5 first semester GPA.

**Section IV. IFC Sponsored Recruitment**

Each individual Fraternity is responsible for advertising for their recruitment events. IFC will be responsible for promoting Greek Life as a whole, encouraging PNMs to join a Fraternity, and providing a full schedule of events.

**Section V. Year Round Recruitment**

All Fraternities are encouraged to recruit new members all year round and should establish recruitment practices and a schedule that best suits each Fraternity individually. Chapters are encouraged to participate in sponsored recruitment each spring to continue the livelihood of our fraternal community.

**Section VI. Member Recruitment Policy**

Each Fraternity should host recruitment events that are value based, educational, in good taste, alcohol-free, illegal substance free, and not derogatory or slanderous in any way.

**Section VII. Bidding**

Each Fraternity has the right to extend or retract a bid from a PNM. Each PNM shall reserve the right to accept or decline any bid at any time without any penalty or pressure placed upon them.

## Suggested Schedule for Fraternity Spring Recruitment

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### **Second and Third weeks of Spring Semester**

**All Events must be submitted to VP of Recruitment Events by the final day of classes of Fall Semester**

#### **Spring Marketing Plan:**

- Marketing should begin the first week of November
  - Posters going up the week prior to Thanksgiving Break to advertise
  - Facebook posts will go up after Thanksgiving Break
  - Reminder Email sent out to all unaffiliated men during the final week of Winter Break
  - An Information Session for all freshman interested in going Greek will be held the first week of December and the first week of the Spring Semester.
- Delegation of marketing goes as follows:
  - Each individual Fraternity will market and advertise for themselves
  - IFC will market and advertise all recruitment events for unaffiliated men to go Greek

#### **Spring Recruitment Plan:**

- The VP of Recruitment Marketing and the VP of Recruitment events should work together and meet regularly
- The recruitment schedule should be set by Thanksgiving Break
- Recruitment will be the second and third weeks of the Spring Semester
  - Week Two: Formal Events
  - Week Three: Informal Events
  - See Recruitment Schedule for guidelines regarding formal and informal events
- Recruitment events may take place Monday through Friday
  - Additional events on weekends must be approved by the Fraternity and Sorority Life Office and Ohio Wesleyan University
- Up to two Fraternities will be allowed to host events on the same day
  - Those two Fraternities must have little crossover in regards to the type of Potential New Member (PNM) they recruit
  - VP of Recruitment Events and VP of Recruitment Marketing will choose the days for recruitment events
- Bid signing will be the Monday of Week Four of Spring Semester

**\*Announce Dates before Thanksgiving to give fraternities heads-up, in case of need for trading/moving dates between fraternities**

**First week of December or First week of Spring Semester, host an informational session for all PNMs**

- Hour long (maximum)
- Talk about many benefits of going Greek

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- Shine a more positive light on Fraternities
- Look into bringing in a Greek Alum as a guest speaker
- Get the word out on OWU Daily, Facebook, social media, posters, etc.

**Week Two:**

- Formal events
  - At these events, Potential New Members should learn:
    - Time commitment, approximation of dues, information about service & philanthropy, grade requirements, etc.
    - PNMs should be made aware of their rights, i.e, the anti-hazing policy, the freedom to choose where they want to join if they do at all, etc.
  - More structured
  - Dinners, Meet and Greets
- Fraternities are not allowed to schedule events at the same time on the same day as another

**Week Three:**

- Informal events that are less structured
- Fraternities can host events at the same time as others
- Maximum time limit of 2 hours (so it is not too excessive)
- i.e. Broom Ball, SkyZone, Paintball

**OWU IFC Bylaws – Addendum C**  
**OWU IFC Grant Policy**

**Section I. Overview of Grant and Fund**

The Ohio Wesleyan Interfraternal Fund is an endowment fund managed by the Delaware County Foundation. We are able to use the interest on the fund once every calendar year to fund a grant. The Vice President of Grants along with all other members IFC will decide on the purpose of the grant for that year (E. g. new member, interfraternal project).

**Section II. Interfraternal Project**

This grant offers an individual and his chapter funding to begin a short term project on campus to enhance fraternity life as a whole and/or their specific chapter. The IFC grant will accept proposals from multiple members of each fraternity on campus during the semester it is administered. A committee headed by the Vice President of Grants will review all applications and select the final grant recipient. The committee will assess the timeline, budget, and overall impact the project would have in fraternity life.

The Assistant Director of Student Involvement and a Post-Graduate Intern will serve as advisors to the Vice President of Grants. They will keep track of the balance of the fund and amount available for withdrawal each year while also being responsible for retrieving the money for the winning applicant.

**Section III. Committee**

A committee of two or more representatives will be appointed to The Vice President of Grants by the President of IFC to assist in the deliberation concerning the proposed projects. It is asked that the members of IFC that compose this committee be fully unbiased in the deliberation of applications.

**Section IV. Timeline**

- A. Applications will be sent out on Monday during the 4th week of the spring semester.
- B. All applications must be submitted electronically on Friday by 5pm in the 5th week of the spring semester.
- C. The committee will meet and decide which application(s) will be funded during the 6th week of the spring semester.
- D. The Delaware County Foundation will be notified of the purpose and amount of the proposed project at the end of the 6th week of classes during the spring semester.

**Section V. Fund Management**

A total of 5% of the IFC budget will be deposited into the Interfraternal Fund annually in the spring semester after membership dues have been collected, contingent on a majority vote by IFC.

**OWU IFC Bylaws – Addendum D**  
**OWU IFC Trilogy Policy**

**Section I. Definition**

The trilogy series is a set of three events that the Fraternity and Sorority councils believe will promote growth and development through a variety of approaches as well as stimulate unity, leadership, and education for the entire Fraternity and Sorority community. The three events take place over the course of an academic year.

**Section II. Attendance**

1. Each trilogy shall be a mandatory event for all fraternity men.
2. Each chapter will receive notice of a trilogy event at least two (2) weeks prior to the event.
3. Each chapter must attend three (3) trilogy events each academic year.
4. The attendance requirement for all chapters at all trilogy events will be set at 75% of the chapter's initiated members without valid excuses.
  - a. If a chapter fails to meet the 75% required attendance, the chapter will have the opportunity to reconcile the difference by completing 3 hours of community service per person absent within 30 days of the trilogy. If service hours are not completed within 30 days chapters shall lose the privilege to register parties with the Student Involvement Office and Public Safety until service hours have been recorded.
  - b. Any hours that are completed to reconcile the difference in required attendance may not be counted toward the chapters total service hours, and must be subtracted the Assistant Director of Student Involvement for Fraternity and Sorority Life at the end of every semester.
  - c. All hours must be reported to and approved by the Vice President of Interfraternal Events.

**Section III. Excuses**

Excuses will be reviewed on an individual basis. Presidents shall inform the Vice President of Interfraternal Events of any known absences at least one week prior to the scheduled event via one email ([owuIFC@owu.edu](mailto:owuIFC@owu.edu)) with all names and excuses. Acceptable excuses include:

- A. Class
- B. Class review session with professor present
- C. Participation in athletic practice or event
- D. Employment
- E. Serious illness
- F. Immediate family emergencies