

OWU Transfer Credit Policy

Courses Previously Evaluated:

Courses that have been previously evaluated for transfer credit will be added to the appropriate OWU systems (e.g., Transferology, PowerCampus). Doing so allows future evaluations to be expedited as we build our portfolio of approved course equivalencies. These course equivalencies will automatically be provided to prospective students.

General Education / Core Competency Credit:

Courses that are transferred and applied toward General Education / Core Competency degree requirements must be substantially equivalent to a comparable Ohio Wesleyan course in terms of content and rigor. General Education / Core Competency evaluations are performed by the Office of the Registrar. Materials used to make this determination may include course title, credit hours, level, description, syllabi. Transfer equivalencies used by peer institutions may also be considered. Previous approvals will be added to OWU systems and be applied to future requests, streamlining the transfer credit process for future applicants and giving prospective applicants a clearer picture of how their courses could fit into an OWU degree.

Students who have completed courses deemed equivalent to ENG 105, CNX 100, and Core Competencies with credits of 0.7 or higher and grades of C- or higher will receive transfer credit.

Students who have not taken an equivalent first-year seminar but have completed courses in 4 or more disciplines/subjects at an accredited higher education institution after graduating from high school will receive a waiver for CNX 100.

Completed associates degrees from colleges in the Ohio Transfer 36 program will be recognized at Ohio Wesleyan. Students will not need to complete additional general education requirements at OWU after providing proof of graduation, with the exception of the OWU Connection experience.

Major or Minor Credit:

In order for courses to transfer and apply toward major or minor requirements at Ohio Wesleyan University, they must be substantially equivalent in terms of content and rigor to a comparable OWU course for that major or minor. Materials used to make this determination typically include course title, credit hours, level, description, and (when ambiguity is present) syllabi. The Office of the Registrar will provide these materials to the appropriate Department Chair for review. Department Chairs should provide a decision (or request for additional information) within three business days. After seven business days, the Registrar will make an equivalency recommendation to the Department Chair. This recommendation will be applied if no decision is received from the Department Chair at the end of 10 business days.

General Credit:

In cases where a transfer course is not deemed equivalent to a specific Ohio Wesleyan course, the student will be awarded general credit. Lower-level courses (those considered below a 250-level course at OWU) are

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transferred as UC 900 (or similar) and count toward the 34 minimum credits required for graduation. If they are 0.7 units or higher, they will also count toward the whole-unit degree requirements. Upper-level courses (those considered 250-level course or above at OWU) are transferred as UC 950 (or similar) and count toward the 34 minimum credits required for graduation. If they are 0.7 units or higher, they will also count toward both the whole-unit and upper-level degree requirement.

International Coursework:

Students who have completed college coursework for credit at institutions outside of the U.S. must send official transcripts to [World Education Services](#) or one of the other organizations listed on [this page](#) for a formal review of transfer equivalences.

Minimum Credits Earned at Ohio Wesleyan:

To meet Higher Learning Commission (HLC) accreditation standards, students who transfer to Ohio Wesleyan must have earned a minimum of 8.5 units of the 34 units for the bachelor's degree at Ohio Wesleyan itself, through [International and Off Campus Programs \(IOCP\)](#) partnerships, through arrangements with other accredited institutions, or through contractual relationships approved by HLC.

Responsibility:

The Office of Admission will communicate with prospective students and coordinate requests with the Office of the Registrar, who has primary responsibility for unofficial (preliminary) and official transfer credit evaluation. Acceptance letters sent by the Office of Admission will remind students that official transcripts must be sent to Ohio Wesleyan in order for transfer credit to be officially awarded.

The Office of the Registrar will conduct a preliminary review of unofficial transcripts. "Unofficial College Transcript" and "Official College Transcript" will be downloaded from Slate to the H:\AcademicAffairs\ folder and available for review by the Registrar's office. The review process includes forwarding requests to Department Chairs for review of equivalency toward a major. The Office of the Registrar will communicate transfer equivalence determinations directly with the student and CC the Office of Admission. Transfer equivalence will be added to appropriate OWU systems and applied when students supply official transcripts.

Advising will provide registration guidance to deposited transfer students and make referrals to the Office of the Registrar as needed. During registration, the advisor will review unofficial transcripts and discuss anticipated examination credit with the goal of reducing duplication of courses for which a student is reasonably expected to gain transfer credit.

Workflow:

Prospective applicants request transfer credit evaluation at the inquiry stage. The Office of the Registrar works with the prospective applicant to provide a preliminary evaluation. If the evaluation includes possible credit for a particular major for a course that has not been evaluated for major credit previously, the Office of the Registrar will contact the appropriate department chair for input.

Approved applicants request transfer credit evaluation at the deposit stage. The Office of the Registrar conducts an official evaluation and records the transfer credit in PowerCampus. If the evaluation includes possible credit for a particular major for a course that has not been evaluated for major credit previously, the Office of the Registrar will contact the appropriate department chair for input.

The Office of the Registrar will then connect the student with Advising to start the process of registering for classes.