

OFFICE OF THE REGISTRAR
OHIO WESLEYAN UNIVERSITY
PETITION FOR SPECIAL PERMISSION

Name _____ ID# _____

HWCC Box No. _____ Phone Number _____

Semester and Year applicable to petition _____

Specific permission being sought _____

In the space below, please give a detailed explanation of your request and justification for the special permission being sought. Be sure to include dates wherever pertinent. Please attach documentation to support all claims being made. (A letter from a physician or counselor may be appropriate.) Please print or write legibly or attach a typewritten page.

My signature below indicates that the above statements are, to the best of my knowledge, accurate and true. I understand that I will be subject to University judicial action if this is not the case.

Signature _____ Date _____

(over)

Obtain signatures from the persons checked below, and return the petition to the Office of the Registrar, University Hall 007. Students should not assume this petition has been approved. A copy of this petition, with Committee action noted, will be mailed to the student.

- | | |
|---|---|
| <input type="checkbox"/> Instructor(s) | <input type="checkbox"/> University Counselor |
| <input type="checkbox"/> Department Chairperson | <input type="checkbox"/> University Physician |
| <input type="checkbox"/> Academic Advisor | <input type="checkbox"/> Other _____ |

To those individuals included above: Please sign and date in the space below and indicate your support, or lack thereof, for the request being made in this petition. Any comments you could add which would help the Academic Status Committee rule on this petition are most welcome. If any dates are pertinent to the student's petition, please indicate the. If this petition concerns a withdrawal from a course after the tenth week of the semester, the instructor should indicate Wp (withdrawn passing) or Wf (withdrawn failing). You may also send a letter to the Registrar separate from this petition.

Please do not write below this line

Action:

Chair, Academic Status Committee

Registrar