Ohio Wesleyan University
Early Childhood Center
www.ecc.owu.edu
(740) 368-3935

We are now accepting applications for the 2016-2017 school year. Please read the instructions carefully. To enroll your child, please mail or hand-deliver a completed application form along with a check for the non-refundable registration fee of $60.00 to:

Ohio Wesleyan University
Early Childhood Center
61 S. Sandusky
Delaware, Ohio 43015

If you have questions after reading the enclosed materials, call Mrs. Hall at 740-368-3935.

Registration Procedures:

1. The application must be filled out completely including first and second choice of class. A $60.00 registration fee must accompany each application or it will not be processed. Make checks payable to The Ohio Wesleyan University and note “ECC registration” on the bottom memo line.

2. Applications are due by noon on February 22, 2016. Applicants applying after that time will be placed in classes and/or waitlists on a first come, first serve basis as class space is available. Baring unforeseen complications, applicants will be notified of placements and wait list status by email (please print your email clearly), the week of February 22nd.

3. Applications can be submitted immediately and should be submitted BEFORE February 22nd if possible. Applications received after February 22nd at noon, will be processed first-come-first-served.

4. Currently enrolled children, children of OWU faculty/staff, siblings of children who have attended ECC in the past, and children of OWU alumni will be given priority status for placement. Their applications will be processed first on the processing date. This priority status means you will have a place in the school, but not necessarily your first choice. If priority applications received by February 22nd exceed available class space, a lottery will be held to determine placement and the order of any class wait lists. Important Note: If you qualify for priority status and we do not receive your application by February 22nd, you will forfeit any advantage of being a priority applicant.

5. Enrollment remains open until all classes are filled and wait lists are maintained all year.
Ohio Wesleyan University Early Childhood Center
2016-2017 Registration

Child’s Name ____________________________ Gender ___________ D.O.B ___________

If your child goes by something other than their proper name, how should their name tag read: __________________________________________________________

Parent/Guardian Name (1) ___________________________ Cell Phone __________________________

Address _______________________________________ City __________________ Zip __________________

Email (please print clearly) _____________________________________________________________

Parent/Guardian Name (2) ___________________________ Cell Phone __________________________

Address _______________________________________ City __________________ Zip __________________

Email (please print clearly) _____________________________________________________________

Priority Status: Check any/all that apply:

___ current ECC student
___ sibling attended ECC, list name(s) dates of attendance __________________________
___ parent is an OWU faculty/staff member
___ OWU alumni, list date of graduation __________________________

Parent/Guardian Signature ___________________________ Date _____________

Please note 1st and 2nd choice:

Class Hours Fee

____ T/TH AM Preschool 9:00-11:30 $1,223.00

____ T/TH PM Preschool 12:30-3:00 $1,223.00

____ M/W/F AM Pre-K 9:00-11:30 $1,830.00

____ M/W/F PM Pre-K 12:30-3:00 $1,830.00

____ M-F PM Pre-K 12:30-3:00 $2,980.00

Tuition Assistance Information:
Limited tuition assistance is available for those who apply. Applications (available on the ECC website: ecc.owu.edu) are due by 4/4/16. Applications will be reviewed and assistance awarded by the ECC Fundraising Committee shortly thereafter.

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For office use only:

Date received: __________________________ Reg. Fee __________ P01 __________ P02 __________ Class: __________________ Waiting List: __________________________
The following program options are offered:

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<thead>
<tr>
<th>Program</th>
<th>For children who are:</th>
<th>Sessions:</th>
<th>Tuition:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PRESCHOOL</strong></td>
<td>- age three by September 1, 2016</td>
<td>(Tuesday/Thursday)</td>
<td>$1,223.00</td>
</tr>
<tr>
<td></td>
<td>- age four</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td><strong>Sessions:</strong></td>
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<td>(Monday/Thursday)</td>
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<td></td>
<td>9:00-11:30 AM</td>
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<td>12:30-3:00 PM</td>
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<tr>
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<td><strong>Sessions:</strong></td>
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<tr>
<td><strong>PREKINDERGARTEN</strong></td>
<td><strong>For children who are:</strong></td>
<td><strong>Sessions:</strong></td>
<td><strong>Tuition:</strong></td>
</tr>
<tr>
<td></td>
<td>- age four by August 1, 2016</td>
<td>(Monday/Friday)</td>
<td>$1,830.00</td>
</tr>
<tr>
<td></td>
<td>- age five</td>
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<td></td>
</tr>
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</tr>
<tr>
<td></td>
<td>- age five</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Children must be potty trained to attend the ECC. Potty trained means the child is not wearing diapers and/or pull-ups. Children who turn three after September 1, 2016 may be admitted into the program during the second semester based on availability.*