**Full Name**

Address | Phone Number | Email Address

(LinkedIn: Optional)

**QUALIFICATIONS STATEMENT**

Describe in a short summary how you are qualified for the position, why are you unique (best candidate!), and how you fill the requirements of the types of roles to be filled (requires research).

**EDUCATION**

**School Name**, Location Graduation Month Year

*Degree/Major(s)*

* Minor(s)
* GPA (optional)

**RELEVANT COURSEWORK**

A short list of coursework that fits with the requirements and type of position for the application (requires research)

**RELEVANT EXPERIENCE**

**Name of Company** | Location Month Year – Month Year

*Job Title*

* (Action verb + Subject + Result)

**Name of Company** | Location Month Year – Month Year

*Job Title*

* (Action verb + Subject + Result)

**Name of Company** | Location Month Year – Month Year

*Job Title*

* (Action verb + Subject + Result)

**LEADERSHIP AND CAMPUS INVOLVEMENT**

**Name of Organization** | *Position* Month Year – Month Year

**Name of Organization** | *Position* Month Year – Month Year

**Name of Organization** | *Position* Month Year – Month Year

**Name of Organization** | *Position* Month Year – Month Year

**VOLUNTEER EXPERIENCE**

**Name of Organization** | *Location* Month Year – Month Year

**Name of Organization** | *Location* Month Year – Month Year

**Name of Organization** | *Location* Month Year – Month Year