



SLU: _____

Date: _____

As a member of the Ohio Wesleyan University residential campus community, each housemate is responsible for ensuring the cleanliness of their house for the academic year. During May Check-Out the expectation from the Office of Residential Life is that each housemate will show a clean living space during their check out process with a Moderator. This form gives each housemate an opportunity to create a cleaning plan with their housemate(s), in an effort to help each housemate take responsibility for cleaning duties in the house. This agreement is only valid if **ALL** housemate(s) have mutually agreed on their individual cleaning assignments and signed this form.

A copy of this contract must be turned into your Residential Life Coordinator (RLC) **by 5:00pm on the Friday before move out**. At the time of your check out in May, your Moderator will inspect your room. If a cleaning agreement was made, the Moderator will check for items you were responsible for cleaning. **If no cleaning agreement was made and areas of the house are left unclean, the entire house will be billed for community damage/ improper checkout.**

Place your initials by the items that you are responsible for cleaning. If you do not have one of the items listed below, please indicate "N/A."

General (House):

- _____ Floors
- _____ Walls
- _____ Windows
- _____ Doors
- _____ Lights
- _____ Trash Removal
- _____ Recycling
- _____ Outside Area

Bathroom:

- _____ Floors
- _____ Walls
- _____ Sinks
- _____ Mirror
- _____ Shower
- _____ Toilet
- _____ Drawers
- _____ Trash Removal

Kitchen:

- _____ Stove
- _____ Oven
- _____ Refrigerator
- _____ Cabinets
- _____ Drawer
- _____ Sink
- _____ Floor
- _____ Walls
- _____ Dishes in storage

Common Living Room(s):

- _____ Floors
- _____ Walls
- _____ Lights
- _____ Couch/Sofa
- _____ Chair
- _____ Dust
- _____ Stairwell

**Each person is responsible for cleaning their own:
Bed/Mattress, Closet, Desk, Chair, Chest of Drawers.**

Other: All personal house items not provided by the university must be removed (extra furniture, carpet, and etc).

_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

NOTE: All University furniture issued to your room for the academic year MUST be in your room during your individual check out with your Moderator. Any furniture missing from your room will lead to replacement fee on your student account.

If housemates would like assistance completing this agreement before **5:00pm on the Friday before move out** please contact your Moderator or RLC. All roommates who have agreed to this contract can sign below:

Housemates Signatures	Print Name	Date
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____