

TRAVEL COMPONENT COURSE PROPOSAL

This form is to be completed for the 0.25-unit travel course that accompanies a Travel Learning Course that has been selected by APC. The Travel Course (TL) will be given the same number as the 1.0-unit Travel Learning Course (TLC), but will be followed by a TL, eg. ART 300.4TL. If the TLC is not an approved permanent or temporary course, the appropriate form should be completed for the 1.0-unit TLC and submitted at the same time as this form. Please submit this form to the Office of Academic Affairs by the sixth week of the spring semester *preceding* the year in which the course is to be offered.

Originating Department _____ Instructor _____

Course title _____

Course number of Travel Learning Course (if already approved) _____

Semester and year TLC will be offered _____

Dates of travel _____

Is travel required of all students in the TLC or optional? _____

Will the Travel Course be graded or S/U? _____

Note: Graduating seniors will all take the TL course S/U so that their graduation honors can be calculated.

Please append a preliminary course syllabus. The syllabus may be stand alone for the Travel Component or a clearly identified section of the TLC syllabus. Include the schedule of activities (dates and times) for preparatory meetings (outside the TLC course meeting times), readings, activities, assignments, learning goals and ways in which the Travel Course complements the TLC. Students should be required to reflect on their travel experience and how it affected their understanding of the course material as part of the Travel Course assignments.

ACADEMIC POLICY COMMITTEE:

Action of APC: _____ Date: _____

Reported to the faculty: Date: _____

Copies to be filed in the Registrar's Office, the originating department, and the Office of Academic Affairs.

March 2013