**Ohio Wesleyan University**

**Roles and Responsibilities for The Woltemade Center (The Center) Advisory Board**

**Mission**

The Center Advisory Board acts as a visible body of leadership, influence and support with the constituencies served by The Center. It provides a link to individuals and organizations with the resources, knowledge, and contacts The Center needs in order to achieve its objectives and fulfill its mission.

**Principle Roles**

* Act as a sounding board and advisor to The Center Faculty and Administrative Directors on matters relating to the advancement of The Center and the achievement of its mission.
* Endorse and advocate the Center’s interests and raise its profile, awareness, and financial stability.
* Help to build strong relationships between the business community and The Center by encouraging organizations to engage interns, recruit students, employ graduates, and contribute to student learning through mentoring, experiential projects and classroom visits.
* Assist in meeting The Center’s financial development objectives through direct participation in the identification and cultivation of support from individuals and organizations and fulfillment of personal financial commitments.
* Assist in supporting academic programs and resources to enhance opportunities for faculty development and student advancement.

**Active Alumni Advisory Board Membership**

New Alumni Advisory Board Members can be nominated by current Alumni Advisory Board Trustees, OWU leadership, OWU Trustees, Center Directors, faculty and alumni. There is no specified term. Active Board Members will recommit annually to their service on the Board.

**Meeting Attendance**

The Center Alumni Advisory Board typically meets twice a year at Ohio Wesleyan in conjunction with Ohio Wesleyan’s Board of Trustees fall (Sept/Oct) and spring (May) meetings. If in-person attendance is not possible, members are asked to attend via conference call. *Ad hoc* committees may be formed from time to time, depending on need and interest.

**Financial Contribution**

Each *active* Alumni Advisory Board member commits to contribute at least $5,000 to The Center annually.

Each Junior Alumni Advisory Board member is expected to contribute according to age and/or ability to The Center annually in consultation with the Center Administrative Director and the Vice President for University Advancement.

**Membership Commitment Form**

I wish to be a member of The Woltemade Center’s Advisory Board at this level:

□ **Active Board Member**

□ **Junior Board Member**

□ **Emeritus Member**

□ **Former Board member**

Potential Alumni Member(s) for the Center’s Advisory Board:

 (Name, Class, Contact Information)

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Please note any changes in your own contact information:

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Return this form to:

Karen Gray, Administrative Director

The Woltemade Center for Economics, Business and Entrepreneurship

Ohio Wesleyan University

61 S. Sandusky Street

Delaware, Ohio 43015

Or via email to ksgray@owu.edu

3/2020