



### Office of Financial Aid

Phone: (740)368-3050

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## 2023-2024 Verification Worksheet V1 - Standard Group

Your application was selected for review in a process called “**Verification.**” In this process, Ohio Wesleyan University (OWU) will be comparing information from your FAFSA with copies of your, your spouse’s (if applicable), or your parent(s) **2021 Federal tax transcripts**, or with W-2 forms or other financial documents. The Dept. of Ed. Requires us to process this information in order for you to receive Federal aid. If there are differences between your FAFSA information and your financial documents, we will send corrections electronically to have your information reprocessed. OWU must review the requested information under the financial aid program rules (CRF Title 34, Part 668).

### SECTION 1: STUDENT INFORMATION

\_\_\_\_\_  
Last Name                                      First Name                                      MI

\_\_\_\_\_  
Student ID or SSN (Last 4 digits)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
City    State    ZIP Code

(        )  
\_\_\_\_\_  
Phone Number

### SECTION 2: FAMILY INFORMATION

#### DEPENDENT Students

List the people in your **Parent’s household** including:

- Yourself and your parent(s), including step-parent, and
- Your parents’ other children, **IF** your parents will provide more than half of their support from July 1, 2023 thru June 30, 2024 **OR** the children would be required to provide parental information when applying for Federal Aid, and
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to from July 1, 2023 through June 30, 2024.

#### INDEPENDENT Students

List the people in **your household** including:

- Yourself, and your spouse, if you have one, and
- Your children, if you will provide more than half of their support from July 1, 2023 through June 30, 2024, and
- Other people if they now live with you and you provide more than half of their support and will continue to from July 1, 2023 through June 30, 2024.

Full Name	Age	Relationship to Student	College	Will be Enrolled at least HALF TIME (Yes or No)
Mary Jones (example)	18	Sister (example)	OWU (example)	Yes (example)
		<b>SELF</b>	<b>OWU</b>	

### SECTION 3: STUDENT Tax Forms and Income Information

- Check only one box below.
  - The STUDENT **has used** the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2021 IRS income information into the student's FAFSA
  - The STUDENT is **unable or chooses not to use** the IRS Data Retrieval Tool in FAFSA on the Web, and will instead **provide the school with a 2021 IRS Tax RETURN Transcript(s) or 2021 Federal Tax Return(s)**. Tax RETURN transcripts can be requested from the IRS by using this link: <http://www.irs.gov/Individuals/Get-Transcript>.
  - The STUDENT is unable to obtain a tax transcript, and **will provide a signed copy of their 2021 tax return**.
  - Check here if you **will not file and are not required to file** a 2021 U.S. Income Tax Return.
- If you **did not file and are not required to file** a 2021 Federal income tax return, list below your employer(s) and any income received in 2021 (attach W-2 or other earning statements) *If you are an Independent Student, please skip to section 4, 2a. You must provide proof of non-filing.*

Sources of Income – complete only if you did not file taxes	Amount Earned in 2021	W-2 Attached
Joe's Auto Repair (example)	\$2,000 (example)	Yes (example)
	\$	
	\$	
	\$	

- Funds **received** for all child support and other untaxed income (Question 45 of FAFSA)

Sources of Untaxed Income	2021 Amount	Other Sources of Untaxed Income	2021 Amount
Child Support Received	\$		\$
	\$		\$
	\$		\$

### SECTION 4: SPOUSE'S or PARENT'S Tax Forms and Income Information

- Check only one box below.
  - The SPOUSE/PARENT **has used** the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2021 IRS income information into the student's FAFSA
  - The SPOUSE/PARENT is **unable or chooses not to use** the IRS Data Retrieval Tool in FAFSA on the Web, and will instead **provide the school with a 2021 IRS Tax RETURN Transcript(s) or 2021 Federal Tax Return(s)**. Tax RETURN transcripts can be requested from the IRS by using this link: <http://www.irs.gov/Individuals/Get-Transcript>.
  - The PARENT is unable to obtain a tax transcript, and **will provide a signed copy of their 2021 tax return**.
  - Check here if you **will not file and are not required to file** a 2021 U.S. Income Tax Return.
- If you **did not file and are not required to file** a 2021 Federal income tax return, list below your employer(s) and any income received in 2021 (attach W-2 or other earning statements).
  - You must submit proof of non-filing.** You can obtain proof of non-filing, by filing this form with the IRS: <https://www.irs.gov/pub/irs-pdf/f4506t.pdf>. If you are unsuccessful at obtaining this form, we will accept a signed statement certifying that you attempted to obtain the verification of non-filing and were unable to obtain it through the IRS. You must also state that you are NOT required to file taxes for the 2021 year. W2s must be attached for any income earned.

Sources of Income – complete only if you did not file taxes	Amount Earned in 2021	W-2 Attached
Joe's Auto Repair (example)	\$2,000 (example)	Yes (example)
	\$	
	\$	
	\$	

3. Funds **received** for all child support and other untaxed income (Questions 94 Parents' or 45 Spouse of FAFSA)

Sources of Untaxed Income	2021 Amount	Sources of Untaxed Income	2021 Amount
Child Support Received	\$		\$
	\$		\$
	\$		\$

**SECTION 5: CERTIFICATION AND SIGNATURES**

By signing this worksheet, I/we certify that all the information reported on this worksheet to qualify for Federal student aid is complete and correct. If dependent, at least one parent must sign.

**WARNING: This process is deemed required by the Federal Government. If you purposely give false information you may be fined, be sentenced to jail, or both.**

Student \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Return this form and ALL documentation to OWU Financial Aid Office.**