

## Veterans Administration (VA) Education Benefits – Policies and Procedures

*Ohio Wesleyan University is proud to support military-connected students by participation in U.S. Department of Veterans Affairs (VA) education benefit programs. The information below highlights key policies and procedures to help you use your VA benefits effectively.*

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### Getting Started


#### Submitting Your VA Documents

Once you are registered for classes and have received your Certificate of Eligibility (COE) from the VA, please submit it to Ohio Wesleyan's School Certifying Official:

**Michele Serena**

VA School Certifying Official

 [vabenefits@owu.edu](mailto:vabenefits@owu.edu)

 740-368-3200

 University Hall, Room 007

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### Academic & Enrollment Policies

#### Approved Programs

Only academic programs approved by the State Approving Agency (SSA) are eligible for VA education benefits. The complete list can be found at the [GI Bill Comparison website](#).

#### Enrollment Verification

Veterans are required to verify enrollment monthly.

 888-442-4551

 [VA website](#)

Changes to your enrollment may affect your benefits and could result in an overpayment owed to the VA.

#### Returning After a Leave

If you return to Ohio Wesleyan after taking a semester off, **you must contact the School Certifying Official** to avoid delays in VA benefit payments. Certification is not automatic.

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### Yellow Ribbon Program

Students who are 100% eligible for the Post-9/11 GI Bill® (Chapter 33) may qualify for Ohio Wesleyan's Yellow Ribbon Program.

- Ohio Wesleyan supports up to 20 Yellow Ribbon students annually
- Participation is first-come, first-served once admitted and registered

### How the Yellow Ribbon Program Works

- The Post-9/11 GI Bill® covers tuition and mandatory fees up to the VA's annual cap (after tuition-specific aid is applied)
  - If your tuition and fees exceed the cap, Ohio Wesleyan contributes up to **\$3,000 per year** in Yellow Ribbon funds. The VA then matches our contribution, providing a combined total of up to **\$6,000 in Yellow Ribbon funds annually**.
  - Yellow Ribbon benefits are **in addition** to OWU grants, scholarships, loans, and work-study opportunities for which you may be eligible.
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### Transfer Credit

Ohio Wesleyan reviews official transcripts from all previously attended institutions. Approved transfer credit will be applied to your degree program when appropriate.

- Transfer credit may shorten the length of your program.
  - You will be notified of all approved transfer credit.
  - When applicable, transfer credit is reported to the VA.
  - Your academic record reflects transfer credit, enrollment history, and course outcomes.
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### Late Fee Policy

Ohio Wesleyan bills the VA for tuition and required fees only. All other charges are the student's responsibility.

Ohio Wesleyan will not impose late fees, deny access to classes, or other institutional facilities, or require covered individuals to borrow additional funds due to delayed VA payments under chapter 31 or 33.


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### Contact Information

#### Michele Serena

VA School Certifying Official

 [vabenefits@owu.edu](mailto:vabenefits@owu.edu)

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**Disclaimer:** "GI Bill®" is a registered trademark of the U.S. Department of Veterans Affairs (VA). The use of the GI Bill® trademark does not imply endorsement by the VA of Ohio Wesleyan University."